

**Bridgeport-Spaulling Community School District**  
**BOARD OF EDUCATION ORGANIZATIONAL and BUSINESS MEETING**  
**Monday, January 9, 2017 – 6:00 p.m.**  
**Bridgeport Community High School ~ 4691 Bearcat Blvd. ~ Bridgeport, MI 48722**

*Vision Statement Our students have a solid foundation for a successful life.*

*Mission Statement: We will educate our students to be lifelong learners.*

## MINUTES

010917.01 - **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG** at 6:01 P.M.

010917.02 - **ROLL CALL OF THE BOARD OF EDUCATION**

Members Present: Michelle Albertson, Dempsey Allen (6:10 P.M. arrival), Robert Lange, Tedi Morris, Patrick Nelson and John Rhines

Members Absent: Member Jay Bruns

010917.03 – **NON HOMESTEAD MILEAGE PRESENTATION** – ISD Superintendent Kathy Stewart and Financial Director Chris Frank

010917.04 - **CITIZEN PARTICIPATION** – None

Action: Member Lange, supported by Member Morris moved to appoint Superintendent Carol Selby as the temporary chairman.

AYES: Members Allen, Lange, Morris, Nelson, Rhines and Albertson

NAYS: None

010917.05 – **ORGANIZATIONAL MEETING**

Action: Member Lange, supported by Member Allen nominated Member Nelson for the office of President. Member Nelson accepted. Member Allen, supported by Member Lange moved to close the nominations.

AYES: Members Lange, Morris, Rhines, Albertson, Allen and Nelson

NAYS: None

Action: Member Rhines, supported by Member Allen nominated Member Lange for the office of Vice President. Member Lange accepted. Roll call vote was taken.

AYES: Members Morris, Rhines, Albertson, Allen, Lange and Nelson

NAYS: None

Action: Member Lange, supported by Member Allen nominated Member Morris for the office of Secretary. Member Morris accepted. Roll call vote was taken.

AYES: Members Rhines, Albertson, Allen, Lange, Morris and Nelson

NAYS: None

Action: Member Allen, supported by Member Lange nominated Member Rhines for the office of Treasurer. Member Rhines accepted. Roll call vote was taken.

AYES: Members Albertson, Allen, Lange, Morris, Rhines and Nelson

NAYS: None

**2017 BOARD OF EDUCATION MEETING SCHEDULE**

January 9, 2017	Organizational/Business	January 23, 2017	Committee of the Whole
February 13, 2017	Business	February 27, 2017	Committee of the Whole & Chartwells' Presentation – Lunch for Dinner
March 13, 2017	Business		
April 10, 2017	Business	April 24, 2017	Committee of the Whole
May 8, 2017	Business	May 22, 2017	Committee of the Whole
June 12, 2017	Business	June 26, 2017	Committee of the Whole & Budget Workshop & Hearing
August 14, 2017	Business	August 28, 2017	Committee of the Whole
September 11, 2017	Business	September 25, 2017	Committee of the Whole
October 9, 2017	Business	October 23, 2017	Committee of the Whole
November 13, 2017	Business	November 27, 2017	Committee of the Whole
December 11, 2017	Business		

Action: Member Morris, supported by Member Lange moved to approve the 2017 Board of Education meeting schedule.

AYES: Members Allen, Bruns, Lange, Morris, Rhines, Albertson and Nelson

NAYS: None

**APPROVAL OF ANNUAL COMPENSATION FOR BOARD MEMBERS**

Action: Member Lange, supported by Member Rhines moved to approve the annual compensation for board members at \$20 per meeting not to exceed \$600 annually.

AYES: Members Lange, Morris, Rhines, Albertson, Allen and Nelson

NAYS: None

**ORGANIZATIONAL MEETING CONSENT AGENDA**

- **DESIGNATION OF PERSON POSTING PUBLIC NOTICES OF MEETINGS** - It is recommended that someone in central office or their designee post public notices of meetings.
- **APPOINTMENT OF RECORDING SECRETARY** - The Executive Assistant for Administration has served in this capacity with alternates assigned as needed.
- **APPOINTMENT OF DEPUTY TO BOARD SECRETARY FOR REPRESENTATION REGARDING ELECTIONS** - It is recommended that the Executive Assistant for Administration be appointed as Deputy to Board Secretary for the purpose of representation regarding elections.
- **APPOINTMENT OF PARLIAMENTARIAN** – The Executive Assistant for Administration has served in this capacity in the past and would be willing to continue.
- **BONDING OF SCHOOL DISTRICT PERSONNEL** - It is recommended that the bonding be set minimally at \$10,000 for all employees, except for the Superintendent of Schools and Director of Business, who will be bonded for \$1,000,000.
- **AUTHORIZED CHECK SIGNATURES** - It is recommended that the following individual(s) are authorized check signers: Carol W. Selby, Superintendent of Schools.
- **DESIGNATION OF DEPOSITORIES** - It is recommended that the following financial institutions be approved as depositories for school district funds:
  - A. First Merit Bank
  - B. PNC Bank
  - C. Chase
  - D. Bank of America

And the following financial institutions approved for investment of school district funds:

- A. First Merit Bank
- B. PNC Bank
- C. Chase
- D. Bank of America

- **ANNUAL APPROVAL OF ORDER OF BUSINESS MEETINGS** – Administration recommends using the same format that was used for the 2016 Board of Education meetings.

Action: Member Morris, supported by Member Allen moved to approve the Organizational Meeting Consent Agenda.

AYES: Members Morris, Rhines, Albertson, Allen, Lange and Nelson

NAYS: None

#### **APPOINTMENT OF AUDITOR -**

Action: Member Rhines, supported by Member Morris moved to approve Yeo & Yeo, PC CPA as the District auditor.

AYES: Members Rhines, Albertson, Allen, Lange, Morris and Nelson

NAYS: None

#### **BOARD OF EDUCATION MARVIN MORRIS SCHOLARSHIP DISCUSSION**

##### **10917.06 - AGENDA ADJUSTMENTS**

Action: Member Lange, supported by Member Morris moved to move Item 010917.09 up on the agenda.

AYES: Members Allen, Lange, Morris, Rhines, Albertson and Nelson

NAYS: None

##### **010917.09 – CHECK REGISTER and MINUTES**

Action: Member Lange, supported by Member Morris moved to approve the December 2016 Check Register and the Monday, December 12, 2016 Business meeting minutes.

AYES: Members Lange, Morris, Rhines, Albertson, Allen and Nelson

NAYS: None

##### **010917.07 – MIDDLE SCHOOL MACKINAW TRIP DISCUSSION & APPROVAL**

Action: Member Lange, supported by Member Morris moved to approve the Middle School Mackinaw Trip.

AYES: Members, Lange, Morris, Rhines, Albertson, Allen and Nelson

NAYS: None

##### **010917.08 – ATKINS QUARTERLY REPORT**

##### **010917.10 – BOARD AND SUPERINTENDENT COMMENTS**

##### **010917.11 – ADJOURNMENT at 7:43 P.M.**

Persons with disabilities who need accommodations are to call the Human Resources Department or the Superintendent's Office at least one week prior to the scheduled meeting so that arrangements may be made for that particular meeting. The person requesting accommodations may be required to provide documentation regarding the need for the accommodation.

It is the policy of the Bridgeport-Spaulding Community School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries or allegations of discriminatory practices within the District should be directed to the Superintendent, Bridgeport-Spaulding Community School District, P.O. Box 657, Bridgeport, Michigan 48722-0657, Phone: (989) 777-1770.