

**BRIDGEPORT HIGH SCHOOL
PARENT/STUDENT HANDBOOK AGREEMENT
2017 - 2018**

I, _____,
(Please Print Student Name)

acknowledge that the 2017-2018 student handbook is posted on BHS home webpage. All school policies and regulations are posted in the new electronic handbook.

My Signature indicates that I agree to become familiar with and abide by these regulations.

Signature: _____

Parent Signature: _____

Date: _____ Grade: _____

BRIDGEPORT-SPAULDING COMMUNITY SCHOOL DISTRICT
P.O. Box 657 4691 Bearcat Blvd., Bridgeport, MI 48722
(989) 777-3100 (High School)
(989) 777-1770 (District Office)
SECONDARY STUDENT APPLICATION FOR
TECHNOLOGY AND INTERNET USE PRIVILEGE

Please review the Technology Acceptable Use Policy before signing

I have read, understand, and will abide by the guidelines established within the attached Technology Acceptable Use Policy of the Bridgeport-Spaulling Community School District (hereinafter referred to as "District"). I agree to comply with all District policies, procedures, and guidelines. Further, I understand that any violation of these regulations is unethical and may constitute a consequence and/or criminal offense. Should I commit any violation of this agreement, I understand that my access to technology privileges may be revoked as provided in this agreement, and that school disciplinary action and/or appropriate criminal legal action may be taken.

I fully understand and agree to comply with the District's Technology Acceptable Use Policy.

Student Name (Please Print)

Student Signature

Birth Date: _____ Grade: _____

Date: _____

As the parent/legal guardian of the above listed student, I have read, understand, and will abide by the guidelines established within the attached Technology Acceptable Use Policy of the Bridgeport-Spaulling Community School District (hereinafter referred to as "District"). I understand that this access is for educational purposes. I recognize that it is impossible for the District to restrict access to all controversial and inappropriate materials available on the network. I will hold harmless the District, the employees, agents, and Board members, for any harm caused by materials obtained via the network. I hereby give my permission for my student to access school technology and the District network and certify that the information contained on the form is correct.

_____ No, my child **MAY NOT** use the Internet.

_____ Yes, my child **MAY** use the Internet.

Parent Name (Please Print)

Parent Signature

Date: _____

Publication Consent

I hereby give permission for my child's photograph and/or name to be published and/or video on District publications or other school related district activities. I give permission for my child's photograph and/or name to be published on District web pages as part of a team and/or group photograph.

Parent Name (Please Print)

Parent Signature

Date: _____

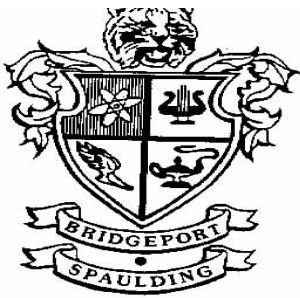
NOTE: If you do NOT sign this your child's name and picture will be excluded from all school publications (yearbook, newspaper, honor rolls, etc.).

_____ **I DO NOT** give permission for my child's name and/or address to be released (examples: photography studio (senior pictures), U.S. service branches, etc.)

Parent Name (Please Print)

Parent Signature

Date: _____



BRIDGEPORT HIGH SCHOOL
STUDENT HANDBOOK
2016-2017
www.bsccs.k12.mi.us

John LaGalo
Principal
989 777-3100 ext 3001
lagaloj@bsccs.k12.mi.us

Tiffany Collins
Assistant Principal
989 777-3100 ext 4043
collinst@bsccs.k12.mi.us

Gabriel Rodriguez
Behavior Specialist/Assistant Athletic Director
989 777-3100 ext. 4053
rodriguezg@bsccs.k12.mi.us

4691 Bearcat Blvd.
Bridgeport, Michigan 48722-9581
www.bsccs.k12.mi.us

This handbook/planner belongs to:

Name _____

Address _____

City/Town _____ Zip Code _____

Phone _____ Student No. _____

HALLWAY PASSPORT

Name: _____

Grade: _____

Codes for Destination: R = Restroom; L = Locker; G = Guidance; O = Office; LR = Library/Resource

2015-2016

Date	Time out/in	Destination	Teacher

Board of Education

Patrick Nelson, President
Robert L. Lange, Vice-President
John Rhines, Treasurer
Tedi Morris, Secretary
Dempsey Allen, Trustee
Jay A. Bruns, Trustee
Michelle Albertson, Trustee

Educational Services Center

P.O. Box 657, 4691 Bearcat Blvd. Bridgeport, 48722
Carol Selby, Superintendent

Food Services Department

4691 Bearcat Blvd., Bridgeport, 48722
989 777-7018 ~ 989 777-4720 (Fax)
Toni Nagy, Food Service Director
nagyt@bscs.k12.mi.us

Maintenance and Transportation Departments

4151 Bearcat Blvd., Bridgeport, 48722
989 777-4820 ~ 989 777-8010 (Fax)
Jeff Ladd
laddj@bscs.k12.mi.us

DISTRICT VISION, MISSION AND BELIEFS STATEMENT

VISION

Our students have a solid foundation for a successful life.

MISSION

We will educate our students to be life-long learners

BELIEFS

- A successful student has ownership of learning and is motivated to learn.
- Students learn best when they are actively engaged in the learning process, which incorporates a variety of learning activities to accommodate differences in student learning in and out of the classroom.
- Students, educators, administrators, parents, and the community share the responsibility for creating a respectful learning environment.
- An effective school community will engage in practices that support the ongoing improvement of teaching and student performance.

BRIDGEPORT HIGH SCHOOL VISION STATEMENT

Every student will succeed.

MISSION STATEMENT

We will raise student achievement.

BELIEFS

- Students, parents, school personnel, and the community must work together.
- Students will respect others.
- Students will use critical thinking skills.
- Instruction will meet each student's needs.
- Students will feel safe at school.
- Learning is a lifelong process.

BRIDGEPORT HIGH SCHOOL POSITIVE BEHAVIOR INTERVENTION GOALS:

- To guide students toward positive behavior.
- To guide students toward choices that lead to improved behavior(s).
- To help students see the need for self-discipline.
- To help students develop self-respect, respect for others and their property.

Bridgeport-Spauling Community School District

P.O. Box 657, Bridgeport, Michigan 48722-0657
989-777-1770 ~ www.bscs.k12.mi.us

Vision Statement: Our students have a solid foundation for a successful life.

Mission Statement: We will educate our students to be life-long learners.

2017 – 2018 Calendar

First Semester

Sept. 5	First Day of School
Oct. 2	No Students – Teacher PD
Oct. 4	Count Day – Determines Funding
OCT 11	LATE START WEDNESDAYS BEGIN
Oct. 13	Homecoming vs. Birch Run
Nov. 3	Marking Period 1 Ends
Nov. 20 & 21	District-wide Early Dismissal Parent-Teacher Conf. – Afternoon & Evening
Nov. 22	No School
Nov. 23 – 24	No School – Thanksgiving Holiday
Dec. 21 – Jan.2	Christmas Vacation
Jan. 3	School Resumes
Jan. 15	No School – MLK Holiday
Jan. 25 & 26	High School Only Early Dismissal
Jan. 26	Marking Period 2 & Semester 1 Ends

Second Semester

Jan. 29	No Students – Teacher Work Day
Feb. 14	Count Day – Determines Funding
Feb. 21	District-wide Early Dismissal Parent-Teacher Conf. – Afternoon & Evening
Feb. 22	District-wide Early Dismissal Parent Teacher Conf. – Afternoon Only
Feb. 23	No School
March 16	District-wide Early Dismissal-Teacher PD
March 26–April 2	No School – Spring Break
April 3	School Resumes
April 6	Marking Period 3 Ends
May 11	District-wide Early Dismissal-Teacher PD
May 25	District-wide Early Dismissal
May 28	No School – Memorial Day Holiday
June 6	High School Only Early Dismissal
June 7	Last Day for Students District-wide Early Dismissal Marking Period 4 & Semester 2 Ends

Any changes to this calendar will be communicated on the district webpage, building newsletters and the call system.

DAILY SCHEDULES

LATE START WEDNESDAYS BEGIN OCTOBER 11TH

High School (Grades 9 – 12) 1 – 5)

7:40 a.m. – 2:55 p.m.

LATE START WEDNESDAYS WEDNESDAYS

8:35 a.m. – 2:55 p.m.

M. Atkins Middle School (Grds 6 – 8)

7:15 a.m. – 2:40 p.m.

LATE START WEDNESDAYS

8:10 a.m. – 2:40 p.m.

M. Atkins Elem. School (Grds

8:25 a.m. – 3:55 p.m.

LATE START

9:20 a.m. – 3:55 p.m.

T. White (Preschool and Kindergarten)

8:15 a.m. – 3:40 p.m.

LATE START WEDNESDAYS

9:10 a.m. – 3:40 p.m.

District-wide Early Dismissal Schedule

High School 7:40 – 11:20

1400-AM

M. Atkins Middle 7:15 – 10:40

790-AM

M. Atkins Elementary 8:25 – 12:10

107.1-FM

T. White Elem. 8:15 – 11:55

School Closing Bulletins

WNEM TV-5 WHNN 96.1-FM WSAM

WJRT TV-12 WUGN 99.7-FM WSGW

WEYI TV-25 WIOG 102.5-FM WTLZ

FOX – 66

KINDERGARTEN and PRESCHOOL SCHEDULE

Kindergarteners will attend school Monday through Friday. Preschoolers will attend school Monday through Thursday at Thomas White Elementary School.

The Bridgeport Bearcat Fight Song

Go Bridgeport Bearcats
Fight for Victory.
With your colors flying
We'll go on and win this game,
You Bearcats.
Sing out for Bridgeport.
Proudly shout her name.
Spread far the fame
Of our school's name
Go on, you Bearcats, win this game.

School Colors: Red and Gold
School Mascot: Bearcat

ACADEMIC CODE OF CONDUCT

The disciplinary process includes all subjects and is cumulative throughout the student's high school career.

Academic Dishonesty includes, but is not limited to, the act of using the work, or giving the of answers to another person to enhance or receive credit on any form of academic work. This may occur inside or outside of the classroom. Teachers will communicate homework, and testing expectations, rules and consequences. Failure of students to adhere to teacher expectations will be considered a violation. Examples of cheating/dishonesty include but is not limited to the following:

- Copying answers from worksheets or a daily assignment
- Copying from another's test
- Talking during a test
- Unauthorized use of "cheat sheets"
- Attaching answers to various parts of your body or objects
- Knowingly permitting another student to copy from your paper or test
- Sabotaging or interfering with a project or work of another student
- Plagiarism includes, but is not limited to, the copying of all or a portion of another person's work and passing it off as his or her own work. Examples include:
 - Cutting and pasting
 - Copying from internet sources
 - Copying from any type of book or magazine or any published information
 - Failure to cite another's ideas or words
 - Work previously submitted by another

ACADEMIC RECOGNITION

ACADEMIC RECOGNITION-HONOR ROLL

At the end of each semester, students are recognized for academic achievement by means of the Principal's Honor Roll (3.75 or above grade point average), or Honor Roll (3.5 to less than 3.75 grade-point average).

SENIOR SCHOLARS

Bridgeport High School honors and values high academic achievement and recognizes it during the commencement ceremony. Students who maintain an honor graduate status of a 3.5 or higher GPA are eligible for the Senior Scholars Award.

The following honors will be recognized in this fashion at graduation:

- **Class ranking** – At the end of first semester of the senior year, GPA and ACT scores determine class ranking using the formula: $ACT\ score \times 27.78 + GPA \times 250$. There is no rounding.
- **Top Senior Scholars** – The top ranked seniors who have GPAs of at least 3.5 will receive medallions, be recognized at the Senior Scholarship Awards Program, be individually recognized at the commencement ceremony, and be noted in the graduation program.
- **Summa Cum Laude** – (4.0 and greater GPA) will receive a gold cord to wear during the ceremony, stand and be recognized individually during the graduation ceremony, and be noted in a special part of the graduation program.
- **Magna Cum Laude** – (3.75 but less than 4.0 GPA) will receive a gold cord to wear during the ceremony, stand and be recognized individually during the graduation ceremony, and be noted in the graduation program.
- **Cum Laude** – (3.5 but less than 3.75 GPA) will receive a gold cord to wear during the ceremony, will stand and be recognized individually during the graduation ceremony, and be noted in a special part of the graduation program.

ACADEMIC ACTIVITIES ELIGIBILITY and PARTICIPATION in COMMENCEMENT EXERCISES

A commencement ceremony is held each year at the end of the second semester to present diplomas and recognize those students who have completed the requirements for graduation. All senior students who have met graduation requirements two days prior to commencement are encouraged to participate in the ceremony.

- Have earned all required credits with guidance office approval.
- Completed M-STEP

- ALL BILLS/FEES/FINES MUST BE PAID IN FULL BY SENIORS' CHECK-OUT.

Students must complete all graduation requirements to be eligible to participate in the commencement ceremony. Students who qualify for a diploma and who elect not to participate in the graduation ceremony may pick up their diplomas from the high school office during regular office hours two weeks following the commencement date.

ACCIDENT / INJURY

All student injuries are reported to the Main Office to determine the cause and extent of the injury. Parents are contacted if medical attention is necessary. It is important that the Emergency Information Card is updated throughout the school year. **If there are changes in telephone numbers, the emergency contact person, or changes in medical conditions, contacts the office as soon as possible.**

Students must have their medical problems attended to by private physicians or clinics. WE URGE ALL PARENTS TO REPORT HEALTH PROBLEMS THAT MAY AFFECT ATTENDANCE AND SCHOOL WORK. These should be brought to the attention of the student's counselor and the Main Office

ATTENDANCE POLICY

Consistent attendance is an essential component of a quality education. For this reason the following policy is in effect at Bridgeport High School.

NINE UNEXCUSED ABSENCE LIMIT

Excessive Unexcused Absences- A student who has accumulated more than nine unexcused absences in a semester shall be referred to the school's administrator for the purpose of initiating an attendance contract. Unexcused absence refers to any absence **not verified/authorized by the parent/guardian** or missing the first 15 minutes of the class period, which has not been approved by a staff member. **Skipping class**, which includes intentionally missing all or part of a class, is considered an unexcused absence and may result in disciplinary measures, as well as receiving no credit for classroom activities, work assigned and due the day of the skip, or assessments at the discretion of the teacher.

SCHOOL-TO-HOME COMMUNICATION

Notification of absence will occur upon the **third and sixth absences**. Parents/guardians may view student attendance at any time using the *Skyward Parent Portal* (log in information is available in the main office). Questions about student attendance should be directed to the main office.

NOTIFYING THE SCHOOL OF STUDENT ABSENCES

Parents/guardians are asked to supply written documentation prior to or following a student's absence from school. If a student can bring in formal documentation, for example a doctor's note or a court related notification, then the absence will be deemed excusable. The documentation should be submitted to the main office within 48 hours of the absence and should include: student's full name, date of absence, reason for absence, parent/guardian signature and phone number, should be on the documentation. Documenting an absence may not excuse or exempt it, but it does provide valuable information to the school about students' whereabouts and well-being. When possible prior notification of absence is appreciated so that teachers can prepare assignments. Teachers will need a day's notice to gather materials to give to the student or to the office for pick up.

SAGINAW COUNTY ATTENDANCE PROGRAM (SCAP)

BHS students are subject to SCAP. Students under age 16 who are absent excessively will be reported. Fines and penalties are enforced by the Saginaw County court system.

ATHLETICS / CLUBS / ORGANIZATIONS

Students participating in extracurricular activities or athletics are not allowed to practice or compete on a day when they have not been in school for at least a half day and/or provided professional documentation.

SIGN IN AND SIGN OUT OF SCHOOL

Students who arrive late to school must sign in at the main office to obtain a pass; students who leave early must sign out at the main office. Failure to do so will be considered skipping.

STUDENT ATTENDANCE RESPONSIBILITIES

Accept responsibility for being present and on time to all classes. Inform teachers before necessary absences when possible and obtain and complete assignments. Keep track of their number of absences in each class period.

PARENT / GUARDIAN ATTENDANCE RESPONSIBILITIES

Encourage daily and punctual attendance and ensure students are transported to school on time. Decide legitimacy of health or other reasons for absence; limit school absenteeism. Confer with the school in cases of truancy. Notify the school prior to or within 48 hours of absence, providing the requested information. Keep track of the number of absences in each class period using the *Skyward Parent Portal*.

BOMB THREAT

The District takes a serious stand on the use of or threat of bombs. The conditions and procedures are:

- A false report of a bombing or an attempted bombing carries a maximum of four years in prison and \$2,000 fine
- Possessing or placing an explosive substance carries a maximum of 15 years in prison and a \$10,000 fine
- Causing property damage with an explosive substance carries a maximum of 20 years in prison and a \$15,000 fine
- Causing injury to a person with an explosive device carries a maximum of 25 years and a \$25,000 fine
- Causing serious impairment of bodily function to a person can result in a penalty of life in prison and a fine of \$25,000
- Causing a death with an explosive device carries a mandatory sentence of life without parole and a fine of \$40,000

BULLYING / HARRASSMENT / INTIMIDATION

The school board has adopted a policy that protects all students from bullying/aggressive behavior. Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including school board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.

The policy defines bullying as any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts, i.e. internet, telephone or cell phone, personal digital assistant (PDA), or wireless hand held device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

1. Substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;
2. Adversely affecting the ability of a student to participate in or benefit from the school district's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
3. Having an actual and substantial detrimental effect on a student's physical or mental health; and/or
4. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

Any student who believes he/she has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to administration. A student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or school board official. (A complete copy of the BHS Bullying Policy can be found on our website, district website, or in the high school main office)

CLASS DUES POLICY

Class dues go towards the offset of senior year class events.

1. **Students shall pay \$15 by Thanksgiving, \$20 if paid after Thanksgiving, and \$25 if paid at the end of the school year. Only Freshmen can pay \$50 for all four years by Thanksgiving.**
2. Class dues are paid in the Main Office.
3. If there is a discrepancy as to whether or not dues were paid a receipt will be needed by students to verify payment.
4. Any charges placed on a student's account will not be refunded.

CLOSED CAMPUS

BHS is a closed campus school. This means that a student is not allowed to leave the premises without permission from a parent/guardian, or under the authority of a building administrator. This is a direct reference to the fact, which no student is allowed to exit the building during the one-hour lunch program.

DANCES

School clothes are appropriate at these dances unless otherwise specified. Dances are held for the exclusive enjoyment of students currently attending Bridgeport High School. Guest forms are also available in the main office before school, at lunch and after school.

The supervision of the dances is the responsibility of the school. In the discharge of this responsibility, faculty members, parents and security officers will be on duty. Supervision is based on discretion and the following guidelines:

1. TO BE ADMITTED, STUDENT MUST PRESENT STUDENT IDENTIFICATION AT THE DOOR.
2. No person will be allowed to leave the dance and return without special permission from the school official in charge.
3. Dance supervisors will have complete charge of the dance and have the right to refuse admittance to anyone and/or request anyone already in attendance to leave.
4. Anyone who has been or suspected of drinking alcoholic beverages will not be admitted to a dance. If a person shows signs of intoxication, the parent will be called, police will be contacted, and student will be suspended.
5. Students who are suspended from school on the day or day before dance for disciplinary reasons will not be allowed to attend dances.
6. Parents who wish to come are cordially invited to any school dance.
7. Guests will only be admitted by completing a request for pre-approval from administration (only one guest pass per Bridgeport High School student). The Bridgeport High School student is responsible for the conduct of their guest. Requests must be submitted 5 days prior to event to allow for ticket sales and screening. Guests must be under the age of 21 years old. Administration reserves the right to deny admittance to any guest or prohibit guests at dances.
8. The student and his/her parents assume responsibility for personal valuables brought into dances.
9. Bridgeport Middle School students are not allowed at high school dances.
10. Students will dance appropriately
 - A. Students will remain inside designated areas of the dance facility at all times.
 - B. Students will follow the requests of designated chaperons.
 - C. No inappropriate or provocative dancing will be allowed.
11. Doors close at 9:30 p.m. Students will not be admitted after this time.
12. Students will not be allowed to leave the dance once they have been admitted.
13. **Students in violation of these rules may be detained until parent contact is made, removed, or banned from future dances.**

DISCIPLINE

Parents are most influential in the social and emotional development of children. Therefore, the home, school personnel, and each individual student must work cooperatively to establish limits in an orderly environment conducive to learning.

If it is found that a specific individual cannot function effectively in the school setting, the school board shall act as necessary in the best interest of the educational environment and the individual student.

DISCIPLINE ACTIONS

Some students make choices that require the use of a discipline action. Consequences such as lunch detention, after-school detention, in-school intervention (ISI), Saturday school, night school, or out-of-school suspension may result.

STUDENT BEHAVIOR

Students must realize that acceptable conduct comes from a positive concern for self and others. Every teacher has the right and duty, to insist on orderly behavior in all school settings. Each student has the responsibility of self-discipline in order to be successful. The rules that follow are guidelines to help students understand the choices and consequences involved in their behavior.

All students will receive one student handbook at no charge. They are responsible for the information it contains. A letter given at orientation needs to be signed by the parent/guardian and student and returned to signify receipt of the handbook.

The right to discipline extends to all areas of the school wherever school functions are under way, including dances, assemblies, home and away athletic events, and field trips. This right encompasses coming to and going home from school, on the bus, and at the bus stop.

MISCONDUCT

Defined as:

1. Any activity, which interferes with the normal, orderly progress of the educational process.
2. Any activity, which interferes with the right of the teacher to teach or the right of the students to learn.
3. Any actions that may endanger, threaten, coerce, or intimidate.

4. Any conduct which initiates, promotes, or carries out physical assault.
5. Any activity, which involves the damaging or theft of either public or personal property.
6. Any behavior, which can be interpreted as defiant or disobedient.
7. Any behavior considered distasteful and offensive in the school environment.

CODE OF CONDUCT

The following consequences for infractions are stated below. **The severity of the offense, prior student record and administrator's discretion will determine the consequence imposed.** In general, this code will be followed in a progressive manner. Or, a first offense will usually receive a lesser consequence than a second offense although, at any time, an infraction may warrant imposing the maximum consequence. Students may face expulsion for an accumulation of different offenses. With the addition of a Behavior Coordinator to Bridgeport High School, we have an opportunity to provide a variety of behavior modification opportunities to our students.

CLASS A INFRACTION	MINIMUM to MAXIMUM
1. Electronic Device Infraction	1. See Electronic Device Policy
2. No ID	2. See ID Policy
3. Littering / Not cleaning up after oneself	3. Warning to Lunch Detention
4. Gambling (May include but not limited to: cards and dice)	4. Warning to 1 day OSS
5. Horseplay	5. Warning to Saturday School
6. Possession of Unauthorized Materials (May include but not limited to: laser pointers, squirt guns, etc.)	6. Warning and Materials Confiscated to Saturday School
7. Dress Code Violation	7. See Dress Code Policy
8. Swearing / Slip of the tongue	8. Warning to ISI
9. Cheating / Plagiarism	9. Loss of Credit for Assignment and Parental Notification.
10. Parking Violation	10. See Parking Policy
11. Driving Violation	11. See Driving Policy
12. Outside Food or Beverage Brought Into School	12. Food or Beverage Thrown into Trash to Detention
13. Cutting in the Cafeteria Line	13. Moved to the End of the Line to Detention

CLASS B INFRACTION**MINIMUM to MAXIMUM**

14. Disruption in ISI	14. Detention to 3 Days OSS
15. Possession of Tobacco Products or Lighter	15. Confiscate Items / Detention to 1-3 Days OSS (State Laws will be followed)
16. Skipping Class / Trespassing (May include but not limited to: found in a place where one is not authorized to be; hall sweep; out of class without a planner)	16. Detention to Saturday School
17. Leaving Class Without Permission	17. Detention to 1 Day OSS
18. Disrespect	18. ISI to Saturday School
19. Class Disruption	19. ISI to Saturday School
20. Disruptive with a Substitute	20. ISI to 1 Day OSS
21. Hazing	21. Detention to 1 Day OSS
22. Swearing and or Vulgar Language (May include but limited to: gestures, drawings, pictures, etc.)	22. Detention to Saturday School
23. Failure to Serve Detention	23. Two Detentions to Saturday School
24. Gang Activity	24. Saturday School to Expulsion (contingent upon the activity and the administrator's discretion)
25. Excessive Tardiness	25. Detention to Saturday School

CLASS C INFRACTIONS**MINIMUM to MAXIMUM**

26. Leaving Campus	26. Saturday School to 1-3 Days OSS
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27. Reasonable Suspicion of Being Under the Influence of Drugs or Alcohol	27. Conference to Recommended Expulsion (Police Report)
28. Lying / Falsifying Information	28. Saturday School to 1-3 Days OSS
29. Computer Ethics Violation (May include but not limited to: damaging equipment, unauthorized uploads to social media, inappropriate cyber messaging, etc.)	29. Detention to 1-3 Days OSS
30. Violent Threats (May include but not limited to: spitting, threatening bodily injury, etc.)	30. Saturday School to 5 Days OSS
31. Verbal Assault to Staff	31. Saturday School to 5 Days OSS
32. Insubordination	32. Saturday School to 5 Days OSS
33. Obstruction (May include but not limited to: running to a fight, not leaving an incident, keeping staff from a fight)	33. Saturday School to 5 Days OSS
34. Failure to Serve Saturday School	34. Two Saturday Schools to 3 Days OSS
35. Vandalism	35. Detention / Restitution to 1-3 Days OSS
36. Inciting or Provoking a Fight (May include but not limited to: arranging hostility, carrying information, videotaping a fight, etc.)	36. Detention to 1-3 Days OSS
37. Racial or Sexual Harassment (May include but not limited to: gestures, written expressions, slurs, etc.)	37. Saturday School to 3 Days OSS
38. Bullying	38. See Bullying Policy

CLASS D INFRACTION

MINIMUM to MAXIMUM

39. Use of Tobacco Products	39. Confiscate Items / Conference / 1 Day OSS to 3 Days OSS (Police Report)
40. Indecent Exposure	40. 1 Day OSS to 10 Days OSS (Police Report)
41. Persistent Disobedience	41. 1 Day OSS to 10 Days OSS
42. Drug Paraphernalia	42. 1 Day OSS to Recommended Expulsion (Police Report)
43. Burglary or Attempted Burglary	43. 1 Day OSS to 10 Days OSS (Police Report)

44. Inappropriate Use of School Equipment (May include but not limited to: turning on fire extinguisher, using a teacher's computer or phone without permission, etc.)	44. 1 Day OSS to 10 Days OSS
45. Fighting or Violent Altercation	45. 1 Day OSS to 10 Days OSS (Police Report)
46. Theft	46. 1 Day to 10 Days OSS (Police Report)

CLASS E INFRACTIONS

MINIMUM to MAXIMUM

47. Plotting and Planning Harm to School, Staff, or Students (This goes beyond threatening)	47. 3 Days OSS to Recommended Expulsion (Police Report)
48 Disruptive Demonstrations (May include but not limited to: participating in a walkout, causing or starting group activities that interferes with school, etc.)	48. 3 Days OSS to Recommended Expulsion (Police Report)
49. Creating a Mass Panic Situation (May include but not limited to: pulling the fire alarm and making a bomb threat)	49. 3 Days OSS to Recommended Expulsion (Police Report)
50. Possession or Use of Illegal Drugs , Alcohol (note – prescription medication that is not registered within the front office will be considered and treated as illegal drugs.)	50. 3 Days OSS to Recommended Expulsion (Police Report)
51. Sexual Activity	51. 3 Days OSS to Recommended Expulsion (Police Report)
52. Possession or use of pepper spray, mace, taser gun, or any other chemically related device.	52. 3 Days OSS to Recommended Expulsion

CLASS F INFRACTIONS

MINIMUM to MAXIMUM

53. Chronic Discipline – Exceeding Suspension Limits	53. Recommended Expulsion
54. Possession of a Dangerous Weapon (See Weapons Policy)	54. Recommended Expulsion (Police Report)
55. Physical Assault on a Staff Employee (Based on State Law (See Assault Policy.)	55. Recommended Expulsion (Police Report)
56. Arson or Attempted Arson	56. Recommended Expulsion (Police Report)
57. Criminal Sexual Conduct or Assault	57. Recommended Expulsion (Police Report)

*Administration reserves the right to move to a greater consequence level at their discretion. Maximum level may be a 10 day suspension and/or recommendation for expulsion.

****Administration reserves the right to take appropriate disciplinary action for any infraction of school rules that take place at school, on school grounds, at school-sponsored events or activities, on the way to and from school, on the bus, or at a bus stop or any other infraction or violation that is not included therein. Administration may take appropriate disciplinary action when the incident happens off school property when the incident had its origin at school or when any retaliatory action is taken.**

DEFINITIONS PERTAINING TO DISCIPLINE

CONFERENCE - A conversation between a parent or guardian and a school official either in person or by phone. A parent conference and a behavior contract may be implemented at any time.

AFTER SCHOOL DETENTION AND LUNCH DETENTION- This is a penalty for minor infractions of school policies for which the student must remain in **lunch detention** for 30 minutes. Students may be assigned detention for more than one day depending on the infraction. **After school detention** is from 3:10-3:45 p.m. Lunch detention is assigned during the student's lunch period.

BEHAVIOR/ATTENDANCE CONTRACT- A student with excessive referrals, with either discipline or attendance, may be placed on a contract with specific requirements for behavior, attendance, and any other corrective action deemed necessary by an administrator.

I.S.I. – (In School Intervention) is a separate classroom facility to which a student is temporarily assigned to attend. Students that are assigned to the I.S.I room will be expected to complete assignments for each class period they are assigned to the room. If assignments are not completed, further disciplinary actions may follow.

NIGHT SCHOOL- A student who violates the behavior/attendance contract may be placed in Night School at the administrator's discretion. Or students who need a different learning environment that is not provided during the regular school day schedule. Night School is from 3:30-5:00 on M/W/Thursday under the supervision of an administrator. Students must enter in the 80's wing.

OFFICE ISOLATION - Period of time assigned by an administrator when a student is confined to a designated office or area, removed from his/her regular schedule. During this time, a student may also be required to perform custodial duties throughout the school building.

OSS - Outside School Suspension.

SATURDAY SCHOOL- Students will be assigned Saturday School with school administrator or designee on Saturday from 8:00am-12:00pm in an assigned location. Students and parents will be notified of Saturday School by school administrator. Failure to report to Saturday School is a one-day out of school suspension.

SUSPENSION - Removal of a student from the building or a classroom for a specific period of time, for a specific disciplinary infraction.

WARNING - Written documentation that a teacher and/or administrator have warned a student about specific inappropriate behavior.

PROBATIONARY STUDENTS

Students entering the school because of another school district's disciplinary action (i.e. expulsion) or School of Choice, will enter on a probationary basis. Consequences for violations of school rules shall begin at the second offense level.

SPECIAL EDUCATION STUDENTS

Students who are receiving services from special education will be expected to follow the same building and classroom rules as any Bridgeport High School student. Being in special education does not prevent a student from being suspended. However, all due process rights will be followed. Any special education student who is suspended for ten (10) days (cumulative for the school year) or has a disciplinary schedule change must have an I.E.P. meeting prior to any further suspension.

SUSPENSION / EXPULSION

Suspension shall begin immediately when student is notified of charges and end at the conclusion of the day/days assigned. Students are prohibited from being on campus, school property, or participating/attending any school sponsored events held home or away.

Expulsion is the removal of a student from any or all school buildings, campus, and program by action of the Board of Education. The forms of expulsion include but are not limited to:

1. Removal of the student from the building and campus with assignment to an alternate program.
2. Removal of the student from the building and campus for the remainder of the current semester or school year. Probation will be a mandatory part of any return procedure.
3. Permanent removal of the student from the building and campus.

The authority to suspend and recommend expulsion procedures is delegated by the Board to the principal or designated assistant principal. The Board takes expulsion actions for student misconduct and/or violations of District policies and regulations only. (Refer to Board Policy)

PROCEDURE TO BE USED BY SCHOOL OFFICIALS FOR SUSPENSION

1. Inform student of charges and conditions of suspension.
2. Provide building principal with explanation of charges and conditions of suspension.
3. Notify parent or guardian as soon as possible by one or more of the following methods:
 - a) Telephone
 - b) Letter
 - c) Personal contact

No student will be excluded by the principal or his designated representative without an opportunity to be informed of the charges against him/her. The student will be allowed the opportunity to state his/her version of what happened. The only exception will be when there is a present danger to life and limb or a reasonable probability of disruption to the education process; the student may be immediately removed provided he/she is allowed an opportunity for a procedural due process hearing at a later time. The **total** number of OSS days allowed in one calendar school year will be 25 days. Students that exceed this total will be recommended for expulsion for chronic discipline issues.

APPEAL PROCEDURE FOR SUSPENSION

Parents or guardian may verbally or in writing request an appointment with the building principal after the disciplinarian's action. REQUESTS MUST BE MADE WITHIN THREE DAYS OF THE INITIAL ACTION. Determination by the principal shall be made verbally or in writing and presented to the student or parent within two (2) days of the conference. THE PRINCIPAL'S DECISION IS SUBJECT TO REVIEW BY THE DISCIPLINARY REVIEW BOARD.

1. Suspension of five (5) days or less, and other disciplinary action, may be appealed to the building principal. The Principal's decision is final.
2. A suspension of six (6) to ten (10) days may be appealed in the following manner:
 - Step 1: The building principal shall uphold or reverse the disciplinarian's decision.
 - Step 2: Disciplinary Review Board, as appointed by the superintendent, shall convene to hear the case. The decision of the Disciplinary Review Board is final.

PROCEDURE TO BE USED BY SCHOOL OFFICIALS FOR EXPULSION

A written notice of the time, date, and place of the hearing shall be provided to the parent. The Board of Education will hold a hearing. The recommendation of the principal, or assistant principal, and other testimony including that of the student in question will be considered. At a hearing for expulsion from the School District, the student and his/her parent may be represented by an attorney or another advisor. Both parties have the right to call witnesses to the hearing and to cross-examine the witness. The decision of the Board of Education shall be final.

DRESS CODE

Attire cannot cause a substantial disruption of the school day and educational process. The following guidelines are presented to all students in the high school: *Accommodations for religious requirements will be considered upon parental request. **Staff reserves the right to make decisions on inappropriate clothing or articles at any time. Not limited to any of the above items.**

- You may not wear hoods, headgear, bandanas and/or sunglasses inside the school, any of its classrooms, the offices, or the gymnasium.
- Students will wear footwear at all times.
- Shorts and skirts must be loose fitting and no shorter than 5" above the knee
- Halter-tops and spaghetti straps are not considered appropriate dress for school. Tank-tops must be 3" wide across shoulder area.
- No mesh or "see-through shirts
- No shirts/blouses that expose excessive cleavage or are midriff-baring
- Backless or shoulder-less tops are prohibited

- No pajamas or slippers
- No masks
- Clothing or accessories that advocate the use of illegal substances or that advertise beer/alcohol/tobacco are **prohibited**
- Clothing or accessories that contain offensive language/material or inferences are **prohibited**
- No clothing or insignia deemed to be gang-related or considered to be an outward display of gang-associated behavior
- No form fitting clothes such as spandex, leggings, jeggings, yoga pants, tights, etc. UNLESS worn with an outer garment covering buttocks and private area.
- Pants or trousers that “sag” exposing any type of undergarment, including athletic shorts are not allowed, undergarments must be covered at all times.
- **No head covering bandanas, hair bonnets, and scarves**, except those with documented religious or medical reason.
- Items covering the face and/or eyes of any student, including a student’s hair or excessive face makeup that disguises the student are **prohibited**.

Clothing that distracts from the learning environment is not necessarily limited to the above examples. Students not wearing appropriate clothing will be asked to change at school, if possible; sent home from school to change; or excluded from classes until a parent/guardian can be reached. Students may not return to class until appropriately dressed. If you continue to violate the dress code, you may be subject to discipline.

DRIVING PRIVILEGES

Transportation to and from school is supplied to all students living more than 1-½ miles from the school building. Students are urged to ride school buses and not to drive motor vehicles.

If a student is of legal age and has met all requirements, the State of Michigan grants the privilege of operating a motor vehicle. The state also warns that misuse of this privilege may result in losing it.

All students must accept the following agreement if they are to be granted driving-to-school privileges.

This agreement is in effect the moment the student drives onto school property:

“I understand and agree to comply with the following driving and motor vehicle regulations. I further understand that serious or repeated violations of these regulations will be sufficient cause for disciplinary action. This action may include the suspension of driving privileges or having the vehicle towed away.”

1. All motor vehicles driven by students must be registered. The registration form must be completed and placed on file in the Main Office by the end of the first week of school.
2. Students must purchase a pass to park on school grounds. Registration includes a number sticker, which must be displayed. Anyone driving an unregistered motor vehicle to school, if only for just one day, must fill out a temporary registration form in the school office. This type of registration is valid for that day only, unless otherwise stated.
3. Failure to register the motor vehicle will result in loss of driving privileges on school property.
4. Students are only allowed to park in the side parking lot before or during school hours. Students may move to the front parking lot only after school hours.
5. Students are not to go to or sit in motor vehicles during school hours, including lunch or before or between their classes. Motor vehicles are to be used only for transportation to and from school. Students must obtain permission to retrieve items from vehicle during school day.
6. Pedestrians have the right-of-way in the parking lot at all times. All motor vehicles must yield the right-of-way.
7. Allowing another student to use his/her motor vehicle to violate school regulations will jeopardize his/her driving privileges.
8. Speeding, reckless driving and other improper use of a motor vehicle on school property will be the cause for disciplinary action. Speed in the parking lot and on the roads leading to and from school grounds should not exceed fifteen (15) miles per hour at any time.
9. Dangerous and repeated carelessness will be sufficient reason to file a complaint with the State or Township Police.
10. Responsibility for damage or injury incurred as a result of driving or riding to school in a private conveyance is assumed by the student and his/her parents.
11. Canine “Dogs” – Students are responsible for any illegal materials or banned substance found in their vehicle while on school property.
12. Vehicle Removal – Should a vehicle in violation of the rules have to be removed, all financial responsibility lies with the owner or operator. This includes all fees for towing and storage. At no time is the money to be paid to the school, nor will the school receive any part of it.
13. Abide by posted signs i.e. Staff parking only, student parking only, no pick-up zone, speed limit, towing policy.

Any violation of the driving privileges will result in:

1st offense: 2 week loss driving privileges

2nd: loss for the semester

3rd: loss for entire academic year

THESE RULES WILL BE STRICTLY ENFORCED AND PARENTS WILL BE NOTIFIED OF ALL VIOLATIONS. It would be impossible to make provisions that would cover all situations. Decisions concerning circumstances not covered by these regulations will be based on the judgment and discretion of the school administration.

EDUCATIONAL RECORDS (FERPA)

Under the provisions of the Family Educational Rights and Privacy Act (20 USC Section 1232g) and the regulations adopted pursuant thereto, all parents and guardians of students under 18 years of age and all students 18 years of age or older ("eligible students") have the right to examine "educational records" directly related to the student which are maintained by the District in accordance with the terms of the law and regulations. Parents or eligible students who wish to review their educational records should submit to the building coordinator a written request identifying the records they wish to inspect, and access to the requested records will be provided within 45 days from the day the District received the request.

Parents or eligible students may also submit to the building coordinator a written request to amend the student's records which the parent or student believes are misleading or inaccurate. The request should indicate why the parent or student believes the record is misleading or inaccurate. Parents or eligible students will be notified if the District decides not to amend the record as requested and will advise them of their right to a hearing regarding the requested amendment.

No personally identifiable information from the education records of a student shall be released to third parties without the prior written consent of the parents, legal guardian or eligible student except that disclosure may be made to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his/ her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

DIRECTORY INFORMATION

Because it is unrealistic to require a release for routine information that may be used for such purposes as press articles, athletic rosters, or other "directory" information, the Family Rights and Privacy Act allows the release of certain student information without prior consent. The District will respond to requests from various associations, alumni groups, proprietary or trade schools, the military services, and others for "directory" information regarding students. The board annually designates information contained in a student's educational record as "directory information." **This information will be disclosed without the prior written consent of the parent, legal guardian or eligible student.** Should a parent/guardian or eligible student wish to have such information removed from the category of "directory" information, he/she may do so by notifying the superintendent in writing on or before the start of each school year.

Complaints regarding violations of rights may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue, S.W., Washington, D.C. 20202-4605.

STUDENT LEGAL NAME

The District recognizes each student's legal name as that which is recorded on his/her birth certificate. If a legal document is produced to prove otherwise, the District will comply with such change. The District must recognize each student by his/her legal name in all official records.

ELECTRONIC DEVICE POLICY

Electronic devices are defined to be any device that must be charged or runs on batteries (i.e. cell phones, portable video game players, etc.), including the accessories that go with it (i.e. headphones, ear buds, etc.). The school assumes no risk to theft or damage of any electronic device at any point, and is not liable if the electronic device turns up missing or damaged. The charging of any device in the school is prohibited. The use of any electronic device is a privilege and the expectation of the school is that all devices are put away during class time. If at any time a device is visible without adult approval the following steps will be taken:

1. The student will be directed to put the phone away.
 - a. If this becomes a consistent problem, then the teacher will write the infraction as a strike.
 - b. If a student receives three strikes, than a referral will be written up for consistent disobedience and sent to the administration immediately.

c. A three-strike referral for being consistently disobedient for electronic devices will lead to an electronic device suspension. An electronic device suspension means that a student will not be allowed to possess any electronic device for a period of time determined by the administration.

d. The electronic device suspension will be progressive in nature. Any time a student is found violating their suspension it will result in an immediate suspension.

2. If the student has the device out again, the adult will confiscate the phone for the entire class time and return it directly to the student at the end of the class.

3. If a student refuses to give up the phone the policy violation will be written up as a referral for insubordination and sent to the administration immediately. The student will then follow the progressive discipline outlined for insubordination up to and including suspension.

EMERGENCY CONTACT FORMS

AN EMERGENCY FORM MUST BE FILLED OUT FOR EACH STUDENT. THESE FORMS SHOW THE NAMES AND TELEPHONE NUMBERS OF PEOPLE THAT ARE APPROVED BY PARENT/GUARDIAN TO CHECK THEIR STUDENT OUT.

EMERGENCY DRILLS

FIRE DRILLS

Fire drill procedures are posted in each classroom; students are to become familiar with them and abide by them. Students will be notified which exit is to be used and how the fire drills will be conducted. The following procedures will be used:

- Each class will leave by its closest exit according to the teacher's instructions
 - **Move quietly, quickly, and orderly out of the building to their specific designated area only.**
- All students **MUST** evacuate the building even though the event is a drill and not an actual emergency.
- Teachers will have their attendance books and will be prepared to account for all students after evacuating the building.
- Students stay together and remain calm at all times while the fire drills are being conducted.

DISASTER AND TORNADO DRILLS

In the event of a tornado alert, teachers have been instructed as to which procedures will be used.

Students are to:

1. Listen carefully to all instructions. Move quietly and quickly, and orderly to their designated areas in the building.
2. Assume the safety position and wait until the "all clear" signal is given.

LOCK-DOWN

In the event of a lock-down all teachers have been instructed in the proper procedures. Students are to:

1. Enter the nearest classroom immediately.
2. Listen carefully the adult's instructions on where to hide.
3. Make sure any personal electronic devices are off.

SHELTER IN PLACE

In secure mode, normal class dismissal takes place. However, there is to be no passes or release of students out of class without an adult escort.

Parents are urged to not attempt to pick up their children unless directed to do so.

EXTRACURRICULAR ACTIVITIES / CLUBS / ORGANIZATIONS

Extracurricular activities are provided as an integral part of the school program. Participation in extracurricular activities is a major way in which students of all grades can become involved in the life of Bridgeport High School. Friendships are developed, and leadership skills challenged through club and class activities. Such activities help a student become part of the school community. Every student is urged to develop him/herself by participating in these activities.

Anyone interested in forming other clubs, contact the main office for paperwork. Charters must be renewed yearly with approval from administration.

FEES

All dues and fees shall be paid in full each year prior to student participation in any extracurricular activities. Examples include, but are not limited to, athletics/clubs, dances, commencement, Homecoming and field trips. Records are kept on student fees per year. A student's bill may be checked by calling the Main Office. All checks should be written to "Bridgeport High School." **It is encouraged that all debts are paid in full before the end of the year. (Cash only)**

If a student wants to contest a charge, they must do so one semester after the charge was placed on their bill.

FOOD SERVICES

CAFETERIA MEALS

Breakfast and lunch will be provided at no cost to students.

BREAKFAST

Our cafeteria serves breakfast every day. Students may choose to participate or eat at home before coming to school.

LUNCH

Our cafeteria serves hot lunch and milk every day. Students may choose to participate or may bring a sack lunch to school.

CAFETERIA RULES

- Take your place at the end of the cafeteria line
- Talk at a normal conversation level
- Stay seated unless putting away your tray and trash or exiting to the outside sitting area
- Deposit all trash in appropriate containers
- Return trays and silverware to appropriate place

FOOD RESTRICTIONS

No food or beverage from area restaurants is to be brought into Bridgeport High School. This includes before and during the school day. Certain areas of the building are restricted from eating food or beverages. No food or drink is allowed in classrooms unless prior authorization is given by administration.

FUNDRAISERS

In order to support various activities, school organizations typically organize fundraisers of various kinds. All fees and fundraisers must be authorized by the administration and used for school related purposes.

GANG ACTIVITY

The presence of gang activity can cause substantial disruption of or material interference with school and school activities. A "gang" is defined as a group of two or more persons whose purpose includes commission of illegal acts. Prohibited activities include, but are not limited to:

1. Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, or other items that are evidence of membership or affiliation in any gang.
2. Committing any act or omission, or using any speech, either verbal or nonverbal (gestures, handshake, etc.) showing membership or affiliation in a gang.
3. Using any speech or committing any act of omission in furtherance of interests of any gang or gang activity, including but not limited to:
 - Soliciting others for membership in any gang
 - Requesting any person to pay protection or otherwise intimidating or threatening any person
 - Committing any other illegal act or other violation of school district policies
 - Inciting other students to act with physical violence upon any other person

See infraction list under the code of conduct.

GRADING SCALE

To earn credit for a class a student must receive at least a passing grade of (D-) for the final semester grade. The final semester grade is calculated through the following equations:

$$1^{\text{st}} \text{ Marking Period Grade (40\%)} + 2^{\text{nd}} \text{ Marking Period Grade (40\%)} + \text{Semester Exam (20\%)} = \text{Final Semester Grade (100\%)}$$

Each teacher is required to hand out a syllabus detailing how each of their Marking Period Grades will be determined. If ever there is a discrepancy between a teacher syllabus and the handbook, wither it be grading or any other policy for that matter, the handbook will always win out.

The Grading Scale for the school is as follows:

<u>LETTER GRADE</u>	<u>PERCENTAGE</u>	<u>GRADE POINT VALUE</u>
A- to A	90% to 100%	3.5 to 4.0
B- to B+	80% to 89%	2.5 to 3.49
C- to C+	70% to 79%	1.5 to 2.49
D- to D+	60% to 69%	.5 to 1.49
F	59% or lower	0.0 to .49

GRADUATION REQUIREMENTS

Students must take all sections of the Michigan Merit Exam and receive a valid score (11th grade MME) during the state-determined testing dates to graduate from Bridgeport High School.

**** Beginning with the class of 2011, students are required to participate in an online-learning experience sometime during their four years of high school. This will be incorporated into the structured teacher-led learning activity that utilizes technology with intranet based tools and resources. (Represented in the chart below.)**

Credit Requirements for Class Level Determination

Class status will be determined by the number of credits earned NOT number of years at the high school. Students will not be included in class activities or privileges until they have met the required number of credits for that class standing.

CLASS OF 2016 & BEYOND

English 9, 10, 11, and 12**	4 Credits
Algebra I, Geometry, Algebra II, and a Math Elective	4 Credits
Biology, (Chemistry or Physics), and Physical Science	3 Credits
U.S. History, World History, Government(.5), Economics(.5)	3 Credits
Health/Physical Education	1 Credit
Visual, Performing, Applied Arts	1 Credit
World Language	2 Credits
Electives	4 Credits
** Including online Learning Experience	
	TOTAL = 22 Credits

Transfer Students

Students who transfer to Bridgeport High School sometime during their 9-12th grade years will have transfer credits evaluated by the guidance department and/or administration. At the discretion of guidance/administration, students may be exempt from elective credits; however, they must meet all Michigan Merit Curriculum requirements in order to graduate.

Enrolling In Bay-Arenac ISD Career Center and Saginaw Career Complex

Any current 10th or 11th grade student, in good credit standing, may apply for acceptance to the Bay-Arenac ISD Career Center or the Saginaw Career Complex. Admittance is not guaranteed. Please see the main office for more information.

Schedule Changes

Students have the opportunity in registration to choose the classes they desire. The courses should be selected carefully and the master schedule is made to facilitate these requests. Schedule changes create many difficulties after the master schedule has been formulated.

Students are allowed to request reasonable changes in class schedules during August registration. After school starts, changes will only be made by a school-initiated request. There will be no schedule changes for second semester by students in a yearlong class.

Schedule changes will end after the second week of any semester

Rare exceptions are made, and only after a hearing by the principal. Students should continue attending classes, even if they are failing the class. Students must see a counselor before any schedule change is completed.

Report Cards

As a general rule, report cards are distributed within one week of the end of the marking periods. Parents can request a copy of a student's report card from the Guidance Office, if necessary. The second semester report cards will be mailed home.

Grades

The purpose of grades is to inform parents of the relative work accomplished within a class. The intent of the school is for students to be successful and this success is reflected in the form of their grade. Students will be given a class syllabus outlining the grading procedure along with pertinent material to be successful in that class.

Parents are encouraged to check their student's grades online with school administered password.

Student Grade Changes

All voluntary grade changes must have prior principal approval.

1. The teacher is informed by student of the specific reason and concurs in the grade change.
2. See Grade Appeals (Committee Review)

Important Note: This applies to final semester grades only.

Grade Appeals

The majority of a review panel consisting of three teachers (selected by the bargaining unit), one Board of Education member and the Superintendent (or his/her designee) approves the grade change. If the decision of the panel is adverse to the teacher, then the teacher may appeal to the Board of Education. Please note that only the teacher may appeal to the Board.

Textbooks

In some cases, textbooks are supplied to students attending Bridgeport High School. Students are responsible for the care of these textbooks, and if damaged or loss of the textbook occurs, they will be liable for the cost of the book.

A charge is made based on the cost to replace the book. Unpaid textbook fees become part of the student's senior bill. Textbooks are issued by each teacher for each course and returned to the same teacher at the end of the course. Parents will be notified during second semester of each year of the status of their student's bill, if any.

GUIDANCE COUNSELING SERVICES

Our Guidance Department provides students with personal and academic counseling, testing, vocational and college entrance information, scholarship and financial aid information, and assistance in dealing with family and social problems.

A student may request an appointment to see their counselor. A parent may also request an appointment with their child's counselor to review progress or to discuss personal issues affecting school progress. The school counselor:

- Assists in the growth and development of each individual and uses his or her highly specialized skills to protect the interests of the students within the structure of the school system.
- Has a primary obligation to the students who are to be treated with respect as a unique individual.
- Is concerned with the educational, career, emotional, and behavioral needs and encourages the maximum development of each student.
- Refrains from consciously encouraging the student's acceptance of values, lifestyles, plans, decisions, and beliefs that represent the counselor's personal orientation.
- Is responsible for keeping informed of laws, regulations, and policies relating to students and strives to ensure that the rights of students are adequately provided for and protected.
- Keeps information confidential unless disclosure is required to prevent clear and imminent danger to the student or others or when legal requirements demand that confidential information be revealed. Counselors will consult with other professionals when in doubt as to the validity of an exception.

SUMMER SCHOOL CREDIT RECOVERY

Summer school classes for high school credit will be offered to B.H.S high school students during the months of June and August each summer.

Bridgeport High School offers a variety of classes that are from the course offerings through E20/20, an on-line program. Students are invited to makeup credit due to failure to earn credits for advancement. Enrollment in summer school requires counselor approval. **Please see contact Mrs. Ward for all information pertaining summer school.**

HEARING or SPEECH IMPAIRED SERVICES

Hearing and/or speech-impaired individuals may wish to use the MICHIGAN RELAY CENTER. Customers may call 1-800-649-3777. All calls are confidential and billed at regular phone rates.

HOMECOMING REQUIREMENTS

If a student wants to be/stay on the Homecoming Court, they must:

- Have attended Bridgeport High School the **full** previous year.
- Have at least a 2.0 cumulative GPA (including freshman's 8th grade year).
- Have had no suspensions from 2nd semester through May of the previous school year.
- Have all class dues paid.
- Have all school fines paid.

HOMEWORK REQUESTS

- Homework will be requested for students with 3 consecutive days or more of out of school suspension.
- Upon parent request homework will be provided for students who have 3 or more absences with valid documentation.
- Homework requests need at least 24 hour window to process.
- Homework will be available in the greeter's office. It is recommended parents/guardians call the greeter to verify that homework has been processed and is available.

ID's

ID's must be on a student at all times during the school day, and be able to be produced upon request.

Each student will receive a free ID and lanyard/clip at the beginning of the school year. Replacement ID's cost \$5.00 and lanyards/clips costs \$1.00. If a student does not have his/her ID a replacement ID will be made and the student will participate in an intervention. Students who deface an ID (including chewing) will be charged a replacement ID.

LOCKERS

Every reasonable attempt is made to encourage each student to take care of his/her personal property. The district will not be held liable for any items lost or stolen. * **You are responsible for any unauthorized material found in your locker regardless of whether it is yours or another person's.**

LOCKER TIPS:

1. Do not share a combination with anyone. If a student is aware of someone else knowing his/her combination, administration should be notified immediately.
2. Double check the lock – Be sure it is completely fastened. Report any damage to lock or locker. Report all defective locks to the office.
3. **Do not bring large amounts of cash or other expensive valuables to school.**
4. Report any person observed taking something that does not belong to him/her.
5. Do not open another person's locker at any time.
6. In classes where a student may have to set aside valuables or clothing (i.e. gym) and he/she is not satisfied with the precautionary measures taken, the student should ask the teacher to hold his/her valuables for safekeeping.
7. Gym clothing, shoes, gym bags and all other items should be clearly and unmistakably identified with a name.

There will be a \$5.00 service fee charged to students who fail to clean or maintain any locker assigned to them.

MEDICATION

The student or parent will supply a form by the Saginaw County Health Department titled, Authorization for Dispensing Medication, which may be obtained from the school office. This form must be completely filled out and signed by both parent and physician for all medications including inhalers. All medication must be in its original container, specifying the type of medication, dosage, time to be taken, and duration (length of time) for medication to be dispensed. All medications (except inhalers) will be stored in and dispensed from the Main Office. A school administrator, teacher, or other school employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration of

medication except for an act or omission amounting to gross negligence or willful and wanton misconduct. (This is in accordance with Sections 1178 and 1179 of the Michigan Revised School Code (1995, 2000).

It is the student's responsibility to ask for and take the authorized medication at the proper time. It is standard procedure by medical authorities that no treatment will be initiated on any minor without the expressed consent of the minor's parent except in a life-threatening emergency.

IMPORTANT NOTE: The school does not have hospitalization for injuries incurred by a student participating in physical education or in athletics while in school.

Parents are advised to inquire about hospitalization coverage for injuries of this nature with their own insurance agents.

NON-DISCRIMINATION POLICY

It is the policy of the Bridgeport-Spaulling Community School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries or allegations of discriminatory practices within the District should be directed to:

Director of Human Resources
Bridgeport-Spaulling Schools
4691 Bearcat Blvd.
Bridgeport, Michigan 48722-0657
(989) 777-1770

LOS REGLAMAMENTOS CONTRA LA DISCRIMINACION

Es la póliza del distrito escolar de Bridgeport-Spaulling que ninguna persona debe, en la bases de raza, color, religión, origen nacional o antecedentes, sexo, edad, estatura, peso, estado civil, o incapacidad, ser excluida de participación en, ser negada los beneficios de, o ser sujeta a discriminación durante cualquier programa o actividad o en empleo. Preguntas o declaraciones de prácticas discriminatorias dentro del distrito deben ser dirigidas a:

Director of Human Resources
Bridgeport-Spaulling Schools
4691 Bearcat Blvd.
Bridgeport, Michigan 48722-0657
(989) 777-1770

ON CAMPUS RESTRICTED AREAS

The students are free to go to practically all areas of the school. There are, however, areas in the school which are closed at all times to students, or areas that require staff permission. Class B infraction- students found in secured areas without staff permission and supervision- Saturday school to 3 days OSS

RESTRICTED AREAS

- Teachers' Lounge
- Boiler room and tunnels
- Custodial closets
- Supply rooms and storage areas
- Staff parking lot
- Areas/rooms not in use
- Locker rooms (unless part of a class in progress or team while practicing)

AREAS NEEDING PERMISSION, INVITATION OR APPOINTMENT

- Student parking lots during school day
- Teachers' offices, desks, or work areas
- All student locker areas during lunch period
- Administrative office
- Areas/rooms not in use

OPEN ENROLLMENT

Students of open enrollment will be placed on a probation contract for at least one academic school year. Violation of contract may result in student returning to their home district.

PASSES

Student should have teacher provided classroom pass or personal planner signed by teacher to leave class.

PERSONAL PROPERTY

Any belongings that students bring to school are considered to be a student's personal property. Personal property should not be left unattended. If property is left unattended and then lost/stolen, the school is not liable and will not put resources towards recovering the property.

POSTERS / SIGNS / PUBLICATIONS

Any student/staff wishing to put up posters, signs, or distribute publications must see a building administrator for permission and a signature. Posters and fliers for personal social events cannot be distributed or posted. Refer to Board Policy.

REMOVAL FROM CLASS

Administration reserves the right to remove a student from an academic class or academic setting.

SAFE SCHOOLS / BOARD POLICY

STUDENT RIGHTS AND RESPONSIBILITIES STUDENT DUE PROCESS

Due process of Law means fair rules and fair treatment. It is a concept, which protects students in disciplinary hearings. It safeguards the valuable interest students have in their education from mistaken or unfair actions by school officials. To insist upon fair treatment before passing judgment against a student accused of wrongdoing is an important part of the hearings process of the District.

The Board considers its fundamental understanding, by parents and students, that teachers, bus drivers, playground aides, and school officials expect and will insist on good student behavior as the responsibility of each and every student in all areas of the school or whenever school functions are held, in accordance with the rules, regulations, and procedures set forth in these policies.

The authority to suspend and recommend expulsion procedures is delegated by the Board to the principal or designated assistant principal. Expulsion actions are taken for student misconduct and/or violations of District policies and regulations by the Board only.

Administrators have the discretion to modify discipline consequences for a student on a case-by-case basis.

LOCKERS ARE SCHOOL PROPERTY

All lockers assigned to students are the property of the Bridgeport-Spaulding Community School District. At no time does the District relinquish its exclusive control of its lockers. The school principal or his/her designee shall have custody of all combinations to all lockers or locks. Students are prohibited from locks on any locker without the advance approval of the school principal or his/her designee.

LEGITIMATE USE OF SCHOOL LOCKERS

The school assigns lockers to its students for the students' convenience and temporary use. Students are to use lockers exclusively to store school-related materials and authorized personal items, such as outer garments, footwear, grooming aids, or lunch. Students shall not use the lockers for any other purpose, unless specifically authorized by District policy or the school principal or his/her designee, in advance of students bringing items to school. Students are solely responsible for the contents of their lockers and should not share their lockers with other students, nor divulge locker combinations to other students, unless authorized by the school principal or his/her designee.

SEARCH OF LOCKER CONTENTS

Random searches of school lockers and their contents have a positive impact on deterring violations of District policy and/or school regulations, ensure proper maintenance of school property, and provide greater safety and security for students and personnel. Accordingly, the District authorizes the school principal or his/her designee to search lockers and locker contents at any time, without cause, without notice, and without parent/guardian or student consent.

The school principal or his/her designee shall not be obligated, but may request the assistance of a law enforcement officer in conducting a locker search. The school principal or his/her designee shall supervise the search. In the course of a locker search, the school principal or his/her designee shall respect the privacy rights of the student regarding any items discovered that are not illegal or against School/District policy and rules.

SEIZURE

When conducting locker searches, the school principal or his/her designee may seize any illegal or unauthorized items, items in violation of the District policy or rules, or any other items reasonably determined by the school principal or his/her designee to be a potential threat to the safety or security of others. Such items include, but are not limited to the following: firearms, explosives, dangerous weapons, flammable material, illegal controlled substances or controlled substance analogues or other intoxicants, contraband, poisons, and stolen property. Law enforcement officials shall be notified immediately upon seizure of such dangerous items, or seizure of items that schools are required to report to law enforcement agencies under the Statewide School Safety Information Policy. Any items seized by the school principal or his/her designee shall be removed from the locker and held by school officials for evidence in disciplinary proceedings and/or turned over to law enforcement officials. The parent/guardian of a minor students eighteen (18) years of age or older, shall be notified by the school principal or his/her designee of items removed from the locker.

NOTICE OF DISTRICT POLICY REFERENCES

Michigan Department of Education Model Locker Search Policy
The Revised School Code, MCL 380.1306, 200 PA 87 (Locker Searches)
New Jersey v T.L.O., 469 U.S. 325 (1985) Adopted: 01-08-01

SEARCHES of LOCKERS and STUDENTS

Searches of lockers and students shall be conducted in accordance with rules developed by the Superintendent. No law enforcement officer may search any locker without a search warrant unless he/she has the consent of the principal and is accompanied by the principal or designated representative.

School lockers are the property of the District. As no time does the District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant.

In order to protect the health, safety, and welfare of students under school jurisdiction, principals or designated representatives are authorized to search students. No strip searches shall be conducted by school authorities. All searches shall be carried out in the presence of an adult witness. LEGAL Ref: MCL 380.11a: 1961-62 OAG No. 3537 (9/8/61); 1979-80 OAG No. 5753 (8/6/80)

INTERROGATION AND INVESTIGATION CONDUCTED IN SCHOOL

It shall be the policy of the District that a reasonable cooperative effort be maintained between the school administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on the school premises or during a school-sponsored activity or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property. Administrators have the responsibility and authority to determine when the presence and assistance of law enforcement officers is necessary within their respective jurisdictions. The District's administrators shall, at all times, act in a manner which protects and guarantees the rights of students and parents and shall cooperate with law enforcement officials. LEGAL Ref: MCL 380.11a, 1961-62 OAG No. 3537 (9/8/61); 1979-80 OAG No. 5753 (8/6/80)

WEAPONS, ARSON, OR CRIMINAL SEXUAL CONDUCT

Any student in possession of a dangerous weapon, or who commits arson or criminal sexual conduct on District property at a school-sponsored event shall be permanently expelled from the District for a period of not less than 180 days.

A student will not possess, handle, transmit, or use as a dangerous weapon, an instrument capable of harming another person. A "dangerous weapon" means a firearm, dagger, dirk, stiletto, knife with a blade over three (3) inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles. (MCL 380.1313 – Michigan Safe School – Model Code of Student Conduct).

State law requires the school board or its designee to permanently expel from the school district a student who possesses a "dangerous weapon" in the "weapon-free school zone," subject to possible reinstatement, pursuant to MCL 380.1311(5)

However, a school board is not required to expel a student for possessing a weapon if the student establishes in a clear and convincing manner at least one of the following:

- The object or instrument possessed by the student was not possessed by the student for use as a weapon, or for direct or indirect delivery to another person for the use as a weapon;
- The weapon was not knowingly possessed by the student
- The student did not know or have reason that the object or instrument possessed by the student constituted a dangerous weapon;
- The weapon was possessed by the student at the suggestion, request, or direction of, or with the express permission of school or police authorities.

"Weapon-free school zone" means school property and a vehicle used by a school to transport students to or from school property. (MCL 750.237a).

"School property" means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses. (MCL 750.237a).

If a dangerous weapon is found in the possession of a student while a student is in attendance at school or a school activity or while the student is in route to or from school on a school bus, the superintendent or the school district or Intermediate School District, or his or her designee, shall immediately report that finding to the student's parent or legal guardian and the local law enforcement agency. (MCL 380.1313[1]).

PHYSICAL ASSAULTS AGAINST SCHOOL PERSONNEL

The Board shall permanently expel a student in grade 6 or above if the student commits a physical assault against a District employee or against a person engaged as a volunteer or contractor for the District on school property, on a school bus, or other school-related vehicle, or at a school-sponsored activity or event. Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence.

PHYSICAL ASSAULTS AGAINST STUDENTS

The Board shall also expel a student in grade 6 or above for up to 180 days if the student commits a physical assault, as defined against another student on school property, on a school bus, or other school-related vehicle, or at a school-sponsored activity or event. Physical assault is defined as intentionally causing or attempting to cause physical harm to another through force or violence.

VERBAL ASSAULTS

Any student in grade 6 or above who commits a verbal assault on school property, on a school bus, or other school-related vehicle, or at a school-sponsored activity or event against a district employee or against a person engaged as a volunteer or contractor for the District shall be suspended or expelled, depending upon the circumstances, for up to 180 days.

"Verbal assault" means an oral or written threat of immediate harmful or offensive injury, coupled with an apparent immediate ability to commit same, and which puts a person in a reasonable apprehension of such an injury; or the use of offensive language directed at a person, where such language is likely to provoke a reasonable person to physical violence, or an oral or written bomb threat (or similar threat) directed at a school building, other school property, or a school-related event. LEGAL REF.: MCL 380.1311; 750.82; 750.235A; 752.891 (Weapons Free School Law); MCL 380.1309 (Teacher Suspensions); MCL 380.1311a (Physical and Verbal Assaults Against School Personnel); MCL 380.1310 (Physical Assaults Against Students)

SCHOOL SPONSORED PUBLICATIONS

The Board encourages the use of school-sponsored publications, such as newspapers, annuals, magazines, theatrical productions, and other activities reasonably related to legitimate educational concerns. The District will exercise editorial control over the content and style of school-sponsored or classroom-produced publications and productions.

School-sponsored publications include those publications and newspapers created and developed as part of the educational curriculum or classroom activity. All publications produced as part of an academic class must have approval of the classroom teacher or sponsor prior to publication and distribution. Additionally, the principal prior to publication must review each issue.

Freedom of speech and expression in student publications as guaranteed by the First Amendment to the United States Constitution is to be observed scrupulously by the administration and faculty. The observance of these rights must also be balanced against the duty of educating students in an orderly manner and to protect the right of all.

DISTRIBUTION, CIRCULATION AND/OR POSTING OF PRINTED MATERIAL

It is the policy of the Bridgeport-Spaulling Community School District to recognize and protect the right of student expression through the distribution of printed materials and to balance these rights with the interest of an orderly and efficient educational process and healthy school environment.

In order to protect the right of student expression, the principal shall use the following criteria in making his/her decision to approve or disapprove the distributing, circulating, or posting of printed material.

1. Material shall not contain libelous or obscene language.
2. Material shall not advocate illegal actions.
3. Material shall not contain false or negative statements that would subject any person to ridicule, contempt, or injury of reputation.
4. Material will not threaten to disrupt the educational process of the school.
5. Material shall not advocate actions that would endanger the health or safety of students.
6. Material shall not invade the lawful rights of others.
7. Distributors of materials will be responsible for cleaning litter caused by such distribution.

Prior to the distribution of approved materials, the principal or a designated representative and the student or group of students shall cooperatively establish the time, manner, and place of distribution.

NON-SCHOOL SPONSORED STUDENT PUBLICATIONS

Students of Bridgeport-Spaulling Community Schools may distribute non-school-sponsored student publications or unofficial publications on school property during school hours in areas designated by the building principal unless the publications contain expressions which:

1. Are maliciously defamatory;
2. are obscene for minors;
3. constitute fighting words, the very expression of which injures or harasses other people or tends to incite immediate breach of the peace (i.e. threats of violence, defamation of character or a person's race, religion, or ethnic origin);
4. advertise drug paraphernalia, controlled substances, or any product or service not permitted to minors by law;
5. are pervasively indecent or vulgar (for secondary schools) or contain indecent or vulgar language (for elementary schools);
6. present a clear and present likelihood that, either because of the content or manner of distribution, the publications will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, or will cause the commission of unlawful acts or the violation of lawful school regulations.

TIME, PLACE, AND MANNER OF DISTRIBUTION

The distribution of written material shall be limited to a reasonable time, place, and manner as follows: Distribution which substantially interferes with the normal flow of traffic within the school corridors and entrance ways; which prevents or prohibits a student from arriving at class at the scheduled time; which is coercive of any other person's right to accept or reject any publication; or which causes substantial and material interference with "normal school activities" shall not be permitted.

PROCEDURES

Anyone wishing to distribute or display non-school sponsored written materials must first present, for approval, a copy of the materials to one of the following: Principal, Assistant Principal or the Principal's secretary. These materials must be submitted directly to one of the above persons. Leaving a copy of the materials on an administrator's desk does not constitute submission for approval.

In addition, the student making the request will complete and sign a request providing the following information:

1. Name and telephone number of the person submitting the request and, if a student, the homeroom number;
2. Date(s) and time(s) of day of intended display or distribution;
3. Location where material will be displayed or distributed; and
4. The grade(s) of students to whom the display or distribution is intended.

A copy of materials to be distributed or displayed, together with the completed requests form, must be provided to one of the persons listed above one school day (24 hours) in advance of the desired distribution time. At the time of submission, the student

has the right and is encouraged to meet personally with the Principal so that the student and Principal may freely exchange views on why the distribution of the student publication may or may not be appropriate. The student or his/her representative may support his case for distribution with relevant witnesses and/or materials.

In determining whether a student publication is disruptive, the following factors will be considered by school personnel: past experience with similar material; past experience in dealing with and supervising students, current events, influencing student attitudes and behavior; and instances of actual or threatened physical disruption prior to or contemporaneously with the submission of the publication in question.

The Principal or his/her representative shall render his/her decision to approve or disapprove the distribution of the publication in question and notify the student of the decision within one school day of submission. If approval to distribute is not granted, the Principal or his/her representative shall state his reason to the student in writing.

If the person submitting the request does not receive a response within twenty-four (24) hours of submission, the person shall contact the office to which he/she submitted the materials to verify that the lack of response was not due to an inability to locate the student. If the student has made this verification and there is no response to the requests, the material may be distributed in accordance with **TIME, PLACE, AND MANNER OF DISTRIBUTION** section of this policy.

If the student is dissatisfied with the decision of the Principal or his/her representative, the student may appeal this decision. The appeal from the Principal's decision may be taken by notifying the Superintendent, either orally or in writing, within two (2) school days of the Principal's decision of the student's desire to appeal to the Superintendent.

The Superintendent shall render a decision to approve or disapprove the distribution of the publication in question and notify the student of his/her reasons in writing within three (3) school days of the student's appeal. If the student has not received a response from the Superintendent within three (3) days, he/she shall contact the Superintendent's Office to verify that the lack of response was not due to an inability to locate the student. If the student has made this verification and there is no response by the Superintendent, the material may be distributed in accordance with the **TIME, PLACE, and MANNER** section of this Policy.

If the student is dissatisfied with the decision of the Superintendent, the student may appeal this decision to the Board of Education. The appeal from the Superintendent's decision may be taken by notifying the secretary of the Board either orally or in writing, within two (2) school days of the Superintendent's decision of the student's desire to appeal and the desire for a hearing before the Board of Education.

A hearing date must be established within ten (10) days after receipt of the notice of appeal has been filed with the secretary of the Board, and the Board shall render its decision in writing within three (3) school days of the hearing.

At every level of the above process, the person submitting the request shall have the right to present the reasons supported by relevant witnesses and evidence as to why distribution of the written material is appropriate. Moreover, while Bridgeport-Spaulding Community School District Public School anticipates that all issues can be resolved satisfactorily for both students and the School District, all students are advised that they have the right to pursue any and all matters through the legal system.

Permission to distribute materials does not imply approval of its contents by either the School District, the Administration of the School District, the School Board, or the individual reviewing the material submitted.

DEFINITION OF TERMS

"School day" means any day during the regular school year or summer session on which regularly scheduled classroom instruction takes place and excludes Saturdays, Sundays and official school holidays.

"Publication" means any book, magazine, pamphlet, newspaper, yearbook, flier, petition, picture, photograph, drawing, button, badge, insignia or any other written or printed matter. Publication also includes any visual representation of a faculty sponsor.

"Distribution" means circulation or dissemination of the student publication to students at the time and place of normal school activity or immediately prior to or subsequent to normal school activity, by means of handing out free copies, selling or offering copies for sale, or accepting donations for copies of the publication or displaying the material in areas of the school building or property which are generally frequented by students. In dealing with material that is "obscene" or "libelous," the term "distribution" refers to dissemination of one or more copies. In dealing with all other types of material, the term "distribution" refers to a substantial circulation or dissemination of the student publication so as to make the student publication generally available to the students of the school.

"Normal school activity" means organized educational activity of students sponsored by the school and under the direct supervision of a member of the school staff. Normal school activities included by way of example and not by way of limitation include the

following: classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, schedule-in-school lunch periods.

"Minor" means any person under the age of 18 years.

"Obscene to minor" means that an average person, applying Contemporary Community standards would find that the publication, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested; that the publication depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such distribution is requested, such as conduct describing intimate sexual acts; and that the work taken as a whole lacks serious literary, artistic, educational, political or scientific value for minors.

"Libel" is the false and unprivileged (unprotected by immunity) statement, publication in writing or printing of pictures, effigies or other fixed representations to the eye which exposes a person to public hatred, contempt, or ridicule which causes him to be shunned or avoided, has a tendency to injure him in his occupation, harm the individual's reputation, or lower him in the esteem of the community.

When the publication concerns "public officials," (i.e. those who hold government office) or "public figure," (i.e. those who by reason of the notoriety of their achievements, employment, or by reason of the vigor and success with which they seek the public's attention) the defamatory falsehood must be made with "actual malice" (i.e. with knowledge that it was false or with reckless disregard of whether or not it was false) in order to be libelous.

"Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the School District for which student attendance is compulsory and disruption that interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including for example and not for limitation, school athletic events, plays, concerts, lunch periods), "substantial disruption" means student rioting, unlawful seizures of property, widespread shouting or boisterous conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity. Material that simulates heated discussion or debate does not constitute the type of disruption prohibited herein.
3. In order for a student publication to be considered disruptive, there must exist specific arguable facts upon which it would be reasonable to forecast that a clear and present likelihood of an immediate, substantial and material disruption to normal school activity or school discipline would occur if the material were distributed. Mere undifferentiated fear or apprehension of disturbance is not enough; school personnel must be able to affirmatively show substantial facts, which reasonably support a forecast of likely disruption.

DISCIPLINARY ACTION

Distribution of the student publication during the period of initial review by the Principal or his representative; after a negative decision by the Principal or his/her representative; or during the period of appeal shall be sufficient grounds for suspension of the student by the Principal in accordance with the procedures set forth in law.

NOTICE OF POLICY TO STUDENTS

A copy of this Policy will be published in student handbooks and posted conspicuously in school buildings.

CONSTITUTIONAL GUARANTEES

In exercising the right of prior review, school personnel shall by the following guarantees and definitions provide constitutional guarantees. The First Amendment to the Constitution of the United States protects students in their exercise of freedom of expression. It is the responsibility of the school and its staff, while establishing the kind of environment that is necessary for an orderly program of classroom learning, to ensure that the right of the students to express themselves freely shall not be infringed upon at the same time. Distribution of student publications shall not be prohibited because they contain the expression of unpopular, critical, controversial, tasteless, or offensive ideas.

CITIZEN DISTRIBUTION of NON-SCHOOL SPONSORED MATERIALS on SCHOOL PROPERTY OR SCHOOL-CONTROLLED PROPERTY

The Board of Education of the Bridgeport-Spaulding Community School District recognizes that the District's facilities and grounds do not constitute a public forum and that there is no intent on the part of the District to open them to expressive activity. Accordingly, Bridgeport-Spaulding Community School District prohibits the distribution by citizens of any non-school sponsored literature upon school grounds or property controlled by the School District regardless of the content of the literature. The purpose of this policy is not to suppress free expression or speech, but rather to maintain the educational process and daily school

operations, including the ingress and egress of the District's parents, children and staff members, without disruption. *LEGAL REFERENCE: MCL 380.10; Perry Educ. Assoc. v. Perry Local Educator's Assn., 460 US 37 (1983); Grattan v. Board of School Commissioners of Baltimore City, 805 F2nd 1160 (4th Cir. 1986)*

SAFE SCHOOLS

The Board seeks to ensure that the District is to remain a safe place for teaching, learning, and working. Physical and/or verbal assaults committed by student against school personnel and/or students will not be tolerated.

In accordance with such laws, it is hereby the policy of this District to take swift and appropriate disciplinary action.

SEXUAL HARASSMENT & INTIMIDATION

It is the policy of the District to maintain a learning and working environment that is free from sexual harassment. No Board member, staff member, or student of this District shall be subjected to any form of sexual harassment or intimidation.

It shall be a violation of this policy for any Board member, employee, or student to harass any member of the Board, staff, or student body through conduct or communications of a sexual nature as defined in this policy.

Sexual Harassment means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment or advancement or of a student's participation in school programs or activities.
2. Submission to or rejection of such conduct by a Board member, employee, or student is used as the basis for decisions affecting the employee or student; or
3. Such conduct has the purpose or effect of unreasonably interfering with a Board member's, employee's, or student's performance or creating an intimidating, hostile, or offensive work or learning environment.

Sexual harassment may include, but is not limited to the following:

- Verbal harassment or abuse
- Pressure for sexual activity
- Repeated remarks with sexual or demeaning implications
- Unwelcome touching
- Sexual jokes, posters, cartoons, etc.
- Suggesting or demanding sexual involvement, accompanied by direct or indirect threats to health, safety, etc.

Any Board member, employee, or student found to have violated school and District policies regarding sexual harassment will be subject to school sanctions and punishments, up to and including suspension and/or expulsion from school or discharge from employment.

Each administrator shall be responsible for promoting understanding and acceptance of state and federal laws and this policy and its procedures governing sexual harassment within his/her building or office and shall also assure compliance with such laws, policies, and procedures. *LEGAL REF.: MCL 37.2102 et seq.; MCL 380.11a; MCL 380.1300a; Title IX of Education Amendments of 1972, 20 USC ♣ 1681 et seq.; 45 CFR PARTS 81, 86; 42 USC 2000e; 29 CFR 1604.11.*

REINSTATEMENT POLICY

A student who has been permanently expelled from the Bridgeport-Spaulling Community Schools may apply for reinstatement in accordance with the following guidelines.

- A. If the student is in grade 5 or below at the time of the expulsion and was expelled for possessing a firearm or threatening another person with a dangerous weapon, the parents, legal guardian, the adult student, or the emancipated minor may submit a request for reinstatement after sixty (60) school days from the date of expulsion, but the student may not be reinstated before ninety (90) school days from the expulsion date.
- B. If the student is in grade 5 or below at the time of the expulsion and was expelled for a reason other than possessing a firearm or threatening another person with a dangerous weapon, the parents, legal guardian, the adult student, or the emancipated minor may submit a request for reinstatement at any time, but the student may not be reinstated before ten (10) school days from the expulsion date.
- C. If the student is in grade 6 or above at the time of the expulsion, the parents, legal guardian, the adult students, or the emancipated minor may submit a request for reinstatement after 150 school days from the date of the expulsion, but the student may not be reinstated before 180 school days from the expulsion date.
- D. The parents, adult student, or emancipated minor shall submit the request for reinstatement to the Superintendent on the form available from the Superintendent or designee.
- E. The Superintendent shall within ten (10) school days after receiving the form submit the request together with any other information he/she deems pertinent to the requested reinstatement, to a Board appointed committee consisting of two (2) Board members, a District administrator, a teacher, and a parent of a District student.

- F. The committee shall, within ten (10) school days after being appointed, review all pertinent information, and submit its recommendation to the Board. The recommendation shall include the rationale for the committee's decision. The recommendation may be for (1) unconditional reinstatement, (2) conditional reinstatement, or (3) non-reinstatement.
- G. The recommendation shall be based on, but not limited to, consideration of all of the following:
1. The extent to which reinstatement would create a risk of harm to students or school personnel;
 2. The extent to which reinstatement would create a risk of District or individual liability for the Board or District personnel;
 3. The age and maturity of the student;
 4. The student's school record before the expulsion incident;
 5. The student's attitude concerning the expulsion and the prospects for remediation; and/or,
 6. The student's behavior since the expulsion and the prospects for remediation.
 7. If a parent filed the request, the degree of cooperation and support the parent has provided and will provide if the student is reinstated, including, but not limited to, the parent's receptiveness toward possible conditions placed on the reinstatement.
 8. A school board may require an individual and, if the petition was filed by a parent or legal guardian, his or her parent or legal guardian, to agree in writing to specific conditions before reinstating the individual in a conditional reinstatement. Such conditions may, as an example, include a written agreement by the student and/or a parent who filed the reinstatement request to:
 - a. abide by a behavior contract which may involve the student, his/her parents, and an outside agency;
 - b. participate in an anger management program or other counseling activities;
 - c. cooperate in processing and discussing periodic progress reviews;
 - d. meet other conditions deemed appropriate by the committee/Board;
 - e. accept the consequences for not fulfilling the agreed-upon conditions
 9. The committee may also allow the parent, adult student, or emancipated minor to propose conditions as part of the request for reinstatement.

The Board shall make its decision no later than the next regular Board meeting following the committee's submission of its recommendation. The Board's decision shall be final and not subject to appeal.

SCHEDULE

Daily – Academic Year	Half-Day Schedule (2 nd to 4 th) or (5 th to 7 th)
7:35 a.m. - WARNING BELL	7:40 – 8:55 a.m. = 2 nd or 5 th Hours
7:40- 8:35 a.m. = 1 ST Hour/HR	9:00 – 10:10 a.m. = 3 rd or 6 th Hours
8:40 - 9:35 a.m. = 2 nd Hour	10:15 – 11:25 a.m. = 4 th or 7 th Hours
9:40 - 10:35 a.m. = 3 rd Hour	** NO Homeroom (HR) during half-day schedule
10:40 - 11:35 a.m. = 4 th hour	
A Lunch – 11:40 – 12:00p.m	
11: 40 - 1:00 p.m. = 5 th Hour	
B Lunch – 12:40 – 1:00 p.m	
1:05 - 2:00 p.m. = 6 th Hour	
2:05 - 3:00 p.m. = 7 th Hour	

SCHOOL CLOSING

Many factors are taken into consideration when the decisions to close school must be made due to inclement weather or other emergency situations. If in doubt at any time about school closing, **please do not call the school or school personnel for information.**

Listen to the following radio or television stations:

WNEM – TV5	WHNN 96.1 FM	WGER – 106.3 FM	WSAM – 1400 AM
WJRT – TV12	WUGN – 99.7 FM	WIOG – 102.5 FM	WSGW – 790 AM
WEYI – TV25	WKNX – 1210 AM	WWCK 105.5 FM	

Ideally a school messenger will be sent district wide to all staff and parents to the phone number on file.

HEARING OR SPEECH IMPAIRED SERVICE – Hearing and/or speech-impaired individuals may wish to use the MICHIGAN RELAY CENTER. Customers may call 1-800-649-3777. All calls are confidential and billed at regular telephone rates.

SEXUAL CONDUCT / CRIMINAL SEXUAL ASSAULT

Sexual conduct or sexual contact, as defined in Michigan Law (MCL 750.520) (1) "Sexual contact" includes the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate areas of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose or in a sexual manner for:

- (1) Revenge (2) To inflict humiliation (3) Out of anger

Sexual conduct or sexual contact in the building or property owned or maintained by the school is prohibited. Participation in any such conduct will necessitate long-term suspension and/or recommendation for expulsion depending on the severity of the circumstances.

Coercing another person into engaging in sexual conduct will be considered an extremely severe form of voluntary sexual conduct and will be disciplined accordingly. Criminal sexual conduct and assault is defined in Michigan Law (MCL 750.520b to MCL 750.520g) If a student commits criminal sexual conduct in a school building, on school grounds or other school property, the student will be expelled permanently.

STUDENT GRIEVANCES

1. STUDENT GRIEVANCE PROCEDURE

METHOD TO RESOLVE CONFLICT

In the life of a student it is natural that conflicts will arise, (i.e. conflicts with other students, conflicts with teachers or other staff members, conflicts with the school rules and regulations). The student has a number of routes to follow in order to resolve any conflict. The student may informally discuss the situation with a faculty member, a guidance counselor, an administrator, or anyone who is felt can be of help. If any of these routes fails to resolve the situation, the student may then elect to follow the formal procedure of filing a grievance. When a grievance is submitted for consideration, this will indicate a willingness to have the specific facts investigated. This investigation will include all student-related records.

DEFINITIONS

The student has the prerogative to register a grievance concerning any act, which the student deems as an illegal, unjust, or unfair violation of his student rights. As used here, the term "student" may mean a group of students having the same grievance. This procedure does not apply to school exclusions. (See APPEAL PROCEDURE FOR SCHOOL EXCLUSIONS.)

PROCEDURE

The student who feels that he has a grievance should first take the matter up verbally with the individual involved within five (5) days following the act or condition that is the basis of his grievance. At this time, an attempt should be made by the parties involved to resolve the situation.

If within three (3) school days following the verbal contact the grievance has not been resolved, the student may drop the issue or reduce the grievance to writing; stating the act or condition which he deems grievable, the date it occurred, his justification or reasons, the remedy he seeks and the date of verbal contact. The student will file his written grievance with the faculty advisor of the Student Council.

The faculty advisor will make three (3) additional copies of the written grievance to be distributed as follows:

1. One copy to the president of the Student Council
2. One copy to the individual against whom the grievance is filed or the individual the student feels is responsible for the act or condition
3. One copy to the appropriate principal

The original written grievance is to be put on file by the faculty advisor of the Student Council for the duration of the student's tenure at Bridgeport High School.

Upon receipt of the written grievance, the Student Council (or representative thereof, henceforth referred to as the Student Council), within three (3) days following its regularly scheduled meeting, must act upon the grievance in writing (copies to be distributed to the three above-named individuals, plus the student filing the grievance). They may reject the grievance as being unaccredited. The student's grievance is thereby resolved.

1. They may request the individual against whom the grievance has been filed, to respond within five (5) school days following receipt of the written request in one of the following ways:

- a) In writing, stating his interpretation of the act or condition
- b) Appearing personally at the council meeting to state orally his interpretation of the act or condition

Within three (3) school days following receipt of the written or oral response, the Student Council must act upon the grievance in writing (copies to be distributed to the three above named individuals, plus the student filing the grievance.) The Student Council has the following options:

1. It may reject the grievance as being unaccredited. The student's grievance is thereby resolved.
2. It may recommend that the appropriate principal act upon the grievance in order to resolve it.

Within five (5) days following receipt of the Student Council's recommendation, the appropriate principal must render a written decision (copies to be distributed to the student filing the grievance, the individual against whom the grievance is being filed and the principal.)

If the student is not satisfied with the administrator's decision, they may appeal in writing to the Principal within three (3) days, stating the act or condition which he deems grievable, the date it occurred, his justification or reasons, the remedy he seeks, the date verbal contact was made and his reasons for dissatisfaction with the administrator's decision.

Within five (5) school days following receipt of the student's written appeal, the principal must render a written decision (copies to be distributed to the student filing the grievance, the individual against whom the grievance is filed and the appropriate principal.)

If the student is not satisfied with the principal's decision, he may appeal in writing to the Superintendent or designee within three (3) school days, stating the act or condition which he deems grievable, the date it occurred, his justification or reason, the remedy he seeks, the date verbal contact was made, and his reasons for dissatisfaction with the principal's decision.

2. PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

(Ref. Board Policy)

a. Sexual harassment of a student by any staff member:

Will be handled through the process outlined in administrative procedures. These incidents must be reported to an administrator.

b. Sexual harassment of a student by a student:

Students should report incidents of alleged sexual harassment by another student during the school day or school-related event to a teacher, counselor, or administrator. If the teacher witnesses the incident or if the report is made to a teacher, that person is responsible for reporting the incident at the earliest possible time to a counselor or administrator. Jointly, a plan of action will be agreed upon. The plan will include, at a minimum:

- Documentation of complaint
- A warning to the offender(s) about the definition and consequences of sexual harassment
- Notification to parent of complaining student(s) and offender(s)
- Addition of preventative actions, if necessary
- Protection of privacy of complaining student and alleged offender

Reports of alleged sexual harassment reported to a counselor or administrator will be handled in the same way. **SEVERE AND/OR REPEATED INCIDENTS OF SEXUAL HARASSMENT ARE ALSO SUBJECT TO DISCIPLINARY ACTION.** The disciplinary action may be taken according to the existing handbook rules regarding intimidation, provoking, swearing and vulgar language or actions, or sexual conduct.

Staff members or students who have complaints of sexual harassment by anyone at school or school-sponsored functions are urged to report such conduct to their principal or guidance counselor. If the complaint involves the principal or guidance counselor, or if the student or staff member for any reason is uncomfortable in dealing with the principal or guidance counselor, he/she may go to the District's Title IX Coordinator, Director of Human Resources, 3878 Sherman, Bridgeport, MI 48722, (517) 777-1770. The District Title IX Coordinator shall conduct an adequate, reliable and impartial investigation of complaints, hear witnesses and review other evidence presented by the complainant and the accused. Upon completion of the investigation, the Title IX Coordinator shall notify the complainant and the accused of the outcome of the investigation.

PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

(Ref. Board Policy)

The District will make every effort to prevent recurrence of any harassment and to correct its discriminatory effects on the complainant, if appropriate.

Retaliation against any individual who files a complaint or participates in a harassment inquiry is strictly prohibited, will not be tolerated, and may result in discipline up to and including suspension, expulsion or dismissal. Retaliation can include, but is not limited to, such acts as: rumors about the student or employee, encouraging hostility from other students or co-workers, and escalating the harassment.

STUDENT COMPLAINT PROCEDURES

STEP 1:

Any complaint concerning the High School Program should start at the classroom or building. Complainant and teacher and/or principal should make every effort to resolve the complaint within a five-day period. If no resolution of complaint is appropriate to Step 1, proceed to Step 2:

STEP 2:

The complaint should be written within one week and be presented to the superintendent. The superintendent or his/her designee must investigate the complaint and give the complainant (or representative) the opportunity to present evidence and question all parties involved. The superintendent or his/her designee must give a written response within 10 days.

If no resolution, proceed to Step 3:

STEP 3:

The written complaint can be submitted to the Board of Education, if the case has not been resolved. Again, the complainant (or representative) must have the opportunity to question all parties involved. The District's final written decision will be made within 30 days from the date the written complaint was initially received.

STUDENTS' RIGHTS AND RESPONSIBILITIES

The Board of Education believes that students have rights that should be recognized and respected and that it has the responsibility to afford students the rights that are theirs by virtue of guarantees afforded them under the federal and state constitutions. The Board also believes that every right carries with it certain responsibilities, which students should be, expected to assume.

Among these rights and responsibilities are:

1. The right to a quality education and the responsibility to put forth their best efforts during the educational process.
2. The right to expect school personnel to be qualified in providing education and the responsibility to respect the rights of other students and persons involved in the education process.
3. Civil rights- including the right to equal education opportunity, freedom from discrimination, the responsibility not to discriminate against others, the right to attend free public schools, and the responsibility to attend school regularly and to observe rules essential for permitting others to respect the person and feelings of every other individual.
4. The right to due process with respect to suspension, expulsion, and decisions, which the student believes, injure their rights.
5. The right to free inquiry and expression and the responsibility to observe reasonable rules regarding these rights.
6. The right of privacy, which includes the privacy of school records.

As a part of the educational process, students should be made aware of their legal rights but also the legal authority of the Board of Education to make and delegate authority to its staff to make rules regarding the orderly operation of its schools and to interpret them in given situations. Students must obey such interpretations subject to appeal.

Students have a right to know the standards of behavior expected of them and the consequences of misbehavior. These standards will be made available to students and their parents through handbooks or publications distributed annually

Every student has the right to:

- Learn
- Attend a safe and clean school
- Be free from any physical or psychological harassment
- Be treated fairly at all times
- Be eligible to participate in all activities
- Be allowed to make up work after unavoidable and legitimate absences from school
- Seek advice and counsel for personal and school issues

Every student has the responsibility to:

- Do what is necessary to learn
- Report to the proper authorities any conditions which are unsafe, unclean, or uncomfortable

- Refrain from participating in any activity which would bring about these harmful conditions
- Respect the person and the feelings of every other individual
- Achieve at a level that reflects one's own honest efforts
- Listen carefully and with an open mind to explanations and criticisms
- Attend school regularly
- Be on time to class, have all required materials, cooperate with rules and expectations, and give one's best effort

TARDY POLICY

All students are expected to enter the building by 7:30a.m in order to be on time for their first hour class which starts at 7:40 a.m. Students who enter the building after 7:45 a.m. are considered late to school and will sign in at the main office. Students are the expected to be in their class at the start of class. Tardy violation will result in the following:

- 1 to 3 tardy-Warning from teacher
- 4th tardy-Parent contact by teacher
- 5th tardy and beyond-Office referral/Administrator discretion

VISITORS

Bridgeport High School has a **NO Student Visitor** policy. We ask that students do not invite friends to school. For reasons dealing with safety and classroom attention, we ask that current students refrain from bringing babies, toddlers, or small children into the building when school is in session. We do not accept gifts, flowers, balloons, etc. to deliver to students. We request that they not be sent or delivered to students when school is in session.

1. Parents are welcome, but they must report/sign in at the greeter's station and obtain a Visitor Pass when necessary.
2. Parental visitation of classrooms
 - SCHEDULED visits must be APPROVED by an administrator and at least 24 hours in advance
 - Visits limited to two semester
 - Failure to comply with procedure may result in restricting of privileges

VOLUNTEERS - PARENT INVOLVEMENT

Parents wishing to become volunteers for Bridgeport High School may pick up a volunteer application at the high school main office. Applications must be submitted to high school administration with picture identification attached to application and are subject to approval by administration. Parents are encouraged to join the school's PTO.

ATHLETICS / SPORTSMANSHIP

ELIGIBILITY REQUIREMENTS

There are academic requirements for participation in sports. Student grades are calculated and reported as four quarters throughout the school year. The minimum grade-point average (GPA) for extracurricular activities is a 2.0. Additionally, students cannot fail 3 or more classes and be considered eligible. Eligibility for the fall sports season and extracurricular activities will be based on a student's fourth quarter GPA at the end of the prior school year.

Additional Requirements Include:

- Eligibility for winter extracurricular activities will be based on a student's first quarter GPA.
- Eligibility for spring extracurricular activities will be based on a student's second quarter GPA.
- Students who are academically ineligible at the end of the fourth quarter cannot regain eligibility until after the first quarter of the following school year.
- Students must also not have missed more than 4.5 days of school the previous quarter. The only exceptions are doctor's notes, court notices, and funerals.
- Once declared eligible for a season the student must continue to meet eligibility requirements over the course of the season. Weekly progress reports will be given to students by the coach and it is the student's responsibility to get them signed by all teachers by the due date.
- The student will be ineligible if he/she fails to submit a progress report when it is due.
- If a student drops below a 2.0 they will have a one week probationary period to raise their grades above the eligibility threshold. The student may participate in all practices and games during this probationary period. Students are only allowed one probationary period per season.
- If a student still does not meet eligibility requirements after the one week probationary period they are ineligible until their grades are above a 2.0 and may not participate in any practices or games.

- The probationary period does not apply to students failing 3 or more classes. Students failing 3 or more classes are automatically ineligible until they are not failing 3 or more classes.

PHILOSOPHY

The Interscholastic Sports Program at Bridgeport High School and Bridgeport-Spaulding Middle School is an integral part of the extracurricular activities and a vital part of the total educational program. All students should have an equal opportunity to compete for positions on athletic teams, and it is the aim of the school to encourage all who are interested and eligible to try out for interscholastic sports. The safety and welfare of our students will be the primary concern as these sports activities are planned and carried out.

Our interscholastic sports program will provide student participants an area for achievement and success. Hopefully, this will develop a continuing interest and desire for physical activity. The sports program will provide the student body with a bond of common interest, emphasizing the importance of working together and will also furnish the community an opportunity for involvement and pride in the Bridgeport-Spaulding Community School District.

Good sportsmanship attitudes will be demonstrated and encouraged at all times. The sports program will be designed with educational purposes in mind. Interscholastic athletic events will not place undue interference on the learning and teaching atmosphere of the school district.

All interscholastic and athletic events will operate under the auspices of the Bridgeport-Spaulding Community School District. These events are encouraged and authorized by the Board of Education, whose responsibility is to set policies which meet the district's athletic philosophy. The administration and athletic staffs will be responsible for the implementation of Board policies. The administration will also establish necessary rules and procedures to insure acceptable standards of safety, sportsmanship, and competencies.

LETTER TO STUDENT ATHLETES

A new season brings new challenges and new opportunities for you as an athlete. The privilege you have won to be a part of an interscholastic athletic team at our school is a true extension of your work in the classroom. We hope you will benefit as much from your athletic experiences as you do from academic endeavors. A challenge before us this year is that of good sportsmanship. As a school athlete, acceptable levels of behavior on the playing field are best learned now, as the lessons learned will last a lifetime.

As an athlete, you are constantly in the public eye. You are a leader of today. Many people look to your display on the field as a source of community pride. Many young people in our school look to you as a role model they would like to emulate. This is why good sportsmanship is so important. The example you provide sets the standard of behavior for everyone associated with our program. It only takes a single moment to create a negative impression. It takes as much hard work to be a good sportsman as it does to be a good athlete. The former pays the bigger dividends in life.

Please take the time to review the following guidelines, stating the example we expect our student-athletes to display as leaders of our school. We expect these guidelines will become part of your goals in preparing for the upcoming season. We hope it is a rewarding one for you.

ATHLETIC GOALS & OBJECTIVES

Our primary goal is to develop student-athletes into more effective citizens in a democratic society.

- Learn **TEAMWORK**. We must all work together in a democratic society. To do this, we must develop self-discipline, respect for authority, and the spirit of hard work and sacrifice. Just as in a family or occupation, we must learn to place the team and its objectives higher than personal desires.
- Learn to be **SUCCESSFUL**. We live in a very competitive society. We do not always win, but when we continually strive to do so, we will be successful. We can learn to accept defeat only by striving to win through dedication and by developing a desire to excel and overcome defeats.
- Learn **SPORTSMANSHIP**. When we do our best and can honestly tell ourselves so, success and defeat can be accepted like a true sportsman. We need to develop desirable social traits, including emotional control, honesty, cooperation, and dependability.
- Learn to **IMPROVE**. The desire to improve is essential to good citizenship. As athletes, we must establish goals and must constantly attempt to reach these goals, trying to better ourselves in the skills involved and in those characteristics set forth as being desirable.
- Learn to **ENJOY**. To be successful, we must enjoy what we are doing. Achieving goals and contributing will cause enjoyment through participation.
- Learn to **DEVELOP DESIRABLE PERSONAL HABITS**. To be an alert and active contributing citizen, it is important to be physically fit and mentally alert. Physical fitness, exercise, and good health habits will develop this alertness.

The Expectations of Good Sportsmanship (MHSAA.COM)

Towards Game Rules & Officials

- Respect the integrity and judgment of game officials.
- Understand that they are doing their best to help promote the student-athlete and the sport, and admire their willingness to participate in full view of the public. Treating them with respect, even if you disagree with their judgment, will only make a positive impression of you, your team, your school and your community in the eyes of all people at the event.
- Learn the rules of the game thoroughly and discuss them with parents, fans, fellow students and elementary students. This will assist both them and you in the achievement of a better understanding and appreciation of the game.

Of cheerleaders, spirit bands and other student groups

- Understand the seriousness and responsibility of your role, and the privilege of representing your school and community
- Establish themselves as leaders in their conduct before, during and after contests and events. Always provide positive support for your team, rather than intimidating or ridiculing the other team.
- Select positive cheers that praise your team without antagonizing the opponents.
- Encourage a positive crowd alternative when booing or an inappropriate chant begins.
- Use discretion in selecting the times to cheer. Give the opposing school the same amount of time your squad would want in performing cheers, and treat opposing players like you would treat your own team.
- Conduct yourself in an exemplary manner. Remember, you represent your school both home and away.
- Be an exemplary role model by positively supporting teams in every manner possible, including content of cheers and signs.

Of Fans in General

- Remember that you are at a contest to support and yell for your team and to enjoy the skill and competition; not to intimidate or ridicule the other team and its fans.
- Avoid antics designed to draw attention to you instead of the game.
- Remember that school athletics are learning experiences for students and that mistakes are sometimes made.
- Praise student-athletes in their attempt to improve themselves as students, as athletes and as people as you would praise a student working in the classroom.
- Remember that a ticket to a school athletic event is a privilege to observe the contest, not a license to verbally assault others and be generally obnoxious.
- Refrain from the use of any controlled substances (alcohol, drugs, etc.) before and during games, and afterwards on or near the site of the event (i.e. tailgating).
- Use only those cheers that support and uplift the teams involved.
- Recognize and compliment the efforts of school and league administrators for their efforts in emphasizing the benefits of educational athletics and the role of good sportsmanship to that end.
- Be a positive behavior role model at events through your own actions and by censuring those around you whose behavior is unbecoming.

Of Parents

- Understand the purpose of educational athletics. School sports are about kids learning and having fun. They're not about attempting to earn college athletic scholarships.
- Understand that you are possibly the biggest role model in your child's life. Carrying on wildly in the stands at games and challenging the authority of coaches and officials does little to model positive behavior in your child's presence.
- Make your cheers during games those of support of your child – not instructions as to how to play.
- Recognize that school coaches and administrators are now in charge of your child's athletic activities. Don't undermine their authority – openly or behind the scenes.
- Don't live your life through your child's athletic activities. This is their time. This is their place. Let them play. Treat opponents the way you would like to be treated, as a guest or friend.

Of Participants

- Refrain from taunting, trashing talking or making any kind of derogatory remarks to your opponents during the game, especially comments of ethnic, racial or sexual nature. Refrain from intimidating behavior.
- Wish opponents good luck before the game and congratulate them in a sincere manner that you would like to be greeted following either victory or defeat.
- Give encouragement to injured players and recognition

Bridgeport High School Spectator Guidelines

- Show Respect for Players, Cheerleaders and ALL Fans
- No Disruptive Behavior
- No Throwing Objects of Any Kind
- No Air Horns, Whistles, or Other Noise Makers
- No Taunting

- No Vulgar or Obscene Language
- Respect the Integrity & Judgment of Game Officials

NOTE: Athletic Eligibility Packets / Guidelines are available on BHS website or in the high school athletic office.

TECHNOLOGY

TECHNOLOGY ACCEPTABLE USES POLICY

Preamble

The Bridgeport-Spaulding Community School District (hereinafter referred to as “*District*”) strongly promotes the use and advancement of technology in educational endeavors. The District provides access to informational resources available in a variety of electronic formats that enable and assist students to complete assigned tasks, communicate and develop skills necessary to participate and contribute to a technologically-rich environment and to further assist them in becoming responsible and self-directed individuals. This policy is intended to inform and educate students as to the inappropriate uses of District technology and lay the foundation by which malicious behavior or intentional technology-related misuse is judged and consequences for unacceptable behavior are weighed.

Educational Purpose

The District’s network has been established for educational purposes. The term “educational purposes” includes classroom activities, career development, and limited high-quality self-discovery activities. The District has the right to place reasonable restrictions on the material you access or post through the network.

The District makes no guarantee that the functions or the services provided by or through the District network will be error-free or without defect. The District will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the network. The District will not be responsible for financial obligations arising through the unauthorized use of the network.

Internet Filtering Measures

The District’s informational technology network is a protected and self-contained component of the Saginaw County Saginet Network. As part of that network, certain services are shared among all Saginaw County school districts taking part. Web-content filtering takes place at the Saginaw Intermediate School District level, which houses the Saginet network hardware infrastructure. All web activity on the District’s network is monitored and recorded. Inappropriate material is blocked with Internet filtering software. This process is in compliance with the Children’s Internet Protection Act (CIPA) passed in December 2000 for all schools and libraries receiving federal E-Rate funds for Internet access or internal connections.

Unacceptable Uses

Cyber-Bullying is defined as using the internet or other mobile devices to send or post harmful or cruel text or images to bully others. These technologies include but are not limited to email, text messages, instant messaging, online chat rooms, web pages, blogs, and cell phones. Use of these devices for the purpose of cyber-bullying is strictly prohibited on school grounds. In addition, if a student’s off-school speech or behavior results in substantial disruption of the learning environment, the student can be disciplined. Procedures for reporting cyber-bullying are as follows: save and/or print the offensive material, notify a teacher and/or administrator immediately.

- Students will not use the District’s network to access material that is profane or obscene, that advocates illegal acts, or that advocates violence or discrimination towards other people (such as hate literature).
- Students will not download or install any commercial software, shareware, or freeware onto local workstations, network drives or disks, unless they have written permission from their teacher. Nor should students copy other people’s work or intrude into other people’s files.
- Students will not attempt to gain unauthorized access to the District’s network or to any other computer system through the network or go beyond their authorized access. This includes attempting to log in through another person’s account or access another person’s files. These actions are illegal, even if only for the purposes of “browsing”. Any means of proxy avoidance, tunneling, or disruption of filters will be subject to disciplinary action.
- Students will not bring USB drives, ‘flash drives’ or other mini storage devices to school and attempt to connect them to any District workstation, unless they have written permission from their teacher.
- Students will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- Students will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.
- Students will not join in or communicate through chat rooms.

- Students will not download music or use District hardware to make copies of personal music CD's. Such activity may end in the confiscation of the music CD's and the student is still subject to other disciplinary actions.
- Students will not vandalize or destroy District technology property, to include but not limited to; workstations, monitors, mice, keyboards, printers, or mouse pads.

Parents should instruct their children if there is additional material that they think would be inappropriate for the student to access. The district fully expects that the students will follow their parent's instructions in this matter. Routine maintenance and monitoring of the District's network may lead to discovery that a student has violated this policy or the law. If there is reasonable suspicion that a student has violated this policy, that student can expect to be disciplined by the building Principal or another designated disciplinary agent.

Students need to understand that whenever they are on the network, they leave "electronic footprints" that can reveal where they've been and what they've been accessing. Network monitoring software is in place that allows all activity to be seen and recorded and in the case of a violation, to be used against the student. Network administrators and building principals may review files and communications to maintain system integrity. And insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.

Consequences

Any user violating or demonstrating the intent to violate any of the guidelines set forth in the policy may face disciplinary action. Depending on the nature and severity of the policy violation or number of past violations, the District may take one or more of the following disciplinary actions:

Discipline:

- Referral to administration for possible disciplinary action including warning, detention, suspension, or expulsion
- Possible legal action
- Law enforcement notification
- Responsibility for unauthorized charges, expenses, and fees

TRANSPORTATION

Transportation service is a privilege that is extended to approximately 70 percent of the Bridgeport-Spaulding Community School District students based upon their eligibility as determined by Board of Education policies and procedures. This privilege and the provisions of this policy extend to field trips that are scheduled by school staff, special events, extracurricular activities and sports.

All students that ride buses in the District are subject to school disciplinary action (in accordance with handbook policies and procedures) as deemed appropriate by administration and/or transportation personnel.

MISSION STATEMENT

All students riding the bus to and from school and for special events are to be transported in a safe and positive manner. Students will abide by the school district's policies and comply with transportation safety rules. In the event that a student needs to be disciplined, the discipline will be done in a fair and consistent manner.

WARNINGS

Bus drivers and other District personnel will make every attempt to warn students prior to recommending disciplinary action. Although the driver can best handle most problems on the bus by issuing a warning, other situations may necessitate immediate discipline. Whether or not a student is issued a warning is at the discretion of the driver and/or District personnel.

VIDEO CAMERAS

Frequently, video cameras are placed on buses to assist with monitoring student conduct. Students may or may not know when these cameras are in operation.

QUESTIONS/CONCERNS

If you have questions or concerns regarding any of these policies or procedures, or if you wish to speak to a driver or the Dispatcher, call the Transportation Office at 777-4820.

DISCIPLINE PROCEDURES TO BE USED BY TRANSPORTATION DEPARTMENT

- The driver completes Student Conduct Report.
- The driver gives the Student Conduct Report to the Dispatcher.

- The Dispatcher or Transportation Director takes action pursuant to the Transportation Policies and Procedures.
- If the student is to be suspended, the Dispatcher, Transportation Director, or District administrator will notify the parent and subsequently mail a copy of the completed Student Discipline Report to the parent and appropriate administrators.
- A suspension is not to begin until the parent is notified (via phone or mail) directly by the Dispatcher, Transportation Director, or District administrator. If the notice is done by mail, sufficient time will be allowed for the letter to reach the parent.

PRESCHOOL DROP OFF Preschool children will not be dropped off without a parent/adult at the bus stop. If you have any questions regarding this policy or have extenuating circumstances, call the Transportation Director at 777-4820.

PARENT NOT HOME AT DROP OFF

For elementary-aged students, it is expected that a parent or other responsible adult will be home at the end of the school day to receive children. In the event that no one is home, the driver and the Transportation Department will take the following action:

1. Attempts will be made to contact the parents.
2. A second attempt will be made to take the student to his/her home.
3. Driver will take the student back to the bus terminal.

NOTE: If this situation occurs more than twice, the District may enlist the services of other agencies in an attempt to resolve the problem or terminate transportation privileges.

CHANGES IN BUS ROUTES

Throughout the school year, it is often necessary for parents to change the regularly assigned location for picking up and dropping off children. This can create scheduling difficulties and should be minimized as much as possible. The District will be able to accommodate this type of request only TWO TIMES during the school year. If you have any questions regarding this policy or have extenuating circumstances, call the Transportation Director at 777-4820 or 777-1770.

Bus passes will be issued for emergency and necessary changes in destination. If a student needs to ride a bus other than his/her regularly assigned bus, a parent/guardian must call transportation at 777-4820 or 777-1770 to see if arrangements can be made. Transportation will notify building secretaries if there is a change and a bus pass will be issued. Bus drivers WILL NOT honor verbal requests made by students to change a route or make a change in destination.

TRANSPORTATION RULES

Bus transportation to and from school is provided by the District. RIDING THE BUS IS A PRIVILEGE AND NOT A RIGHT. Misconduct on the bus will cause a student to lose his/her bus privileges and may be subject to school rules.

RESPONSIBILITIES OF STUDENTS RIDING A BUS

The District expects students to be safe and appropriate at all times. Students who wish to enjoy the privilege of riding a bus are expected to observe the following rules:

- Be respectful of others at all times.
- Treat others as you wish to be treated.
- Sit down on the seat, face forward, with both feet on the floor.
- Keep hands, feet, and objects to yourself.
- Do not throw objects or take the possessions of others.
- Keep the bus clean. Do not bring food, drinks, (other than your lunch) or glass containers onto the bus.
- Wait until the bus comes to a complete stop before getting out of your seat.
- Act as if your parent is on the bus with you.
- Remain quiet and orderly while on the bus. Conversations should be done so they do not disturb fellow riders or the driver.

Always Remember: Riding the bus is a privilege – ABUSE IT AND LOSE IT!

Additionally, students must follow these rules prior to boarding, while riding, or after getting off the bus:

- Stay off the traveled roadway at all times while waiting for the bus.

After leaving the bus, cross the traveled highway or street in the following manner:

- Make certain the bus is stationary.
- Upon signal from the driver or from a personal escort, look both to the right and left to make sure no cars are coming and then proceed across the street in front of the bus.
- Respect the rights and property of neighborhood homeowners while at the bus stop.

- Be in the place designated both before and after school, ready to board the bus at the time designated by the driver.
- Enter or leave the bus only at the front door after the bus has come to a stop. Emergency exists should only be used at the direction of the driver or emergency service personnel such as fire or police.
- Immediately report to the driver any observed damage to the bus.
- Soliciting (selling candy or other items) is not allowed on the bus.
- No pets or animals are allowed on the bus.

Any violation of these regulations can result in disciplinary consequences.

CONSEQUENCES OF STUDENT MISCONDUCT -- TRANSPORTATION

Reference to suspension when handled by transportation personnel is to be regarded as a bus suspension.

1. Defiance/Insubordination: Not obeying a reasonable request made by bus driver or challenging the authority of driver.
 1st Offense: 5-day suspension and parent conference
 2nd Offense: 10-day suspension and parent conference with Superintendent's designee
 3rd Offense: Suspension pending hearing by the District Disciplinary Review Board for possible long-term suspension or removal from transportation services.
2. Destruction or Vandalism of Bus: Causing, attempting to cause, or threatening to cause damage to school or private property.
 1st Offense: 5-day suspension and parent conference. Student will pay for damages.
 2nd Offense: 10-day suspension and parent conference with superintendent's designee. Students will pay for damages.
 3rd Offense: Suspension pending hearing by the District Disciplinary Review Board for possible long-term suspension or removal from transportation services. Student will pay for damages.

The school district may recover damages against parents of students, who were not emancipated minors living with them, in an amount not to exceed \$2,500 for any willful or malicious damage caused by a student riding the school bus. These damages include, but are not limited to, cutting or defacing cushions, breaking windows, etc.

[This regulation has been enacted in accordance with Section 2913 of the Michigan Revised Judicature Act.]

3. Distractible/Disruptive Materials or Activities: Includes, but is not limited to: Gang colors, symbols, etc. Items that emit a distracting or offensive odor, laser pointers, radios, tape recorders, headphones, remote control devices, cell phones, or any other electronic device, unless permitted by administration.
 Possession: Confiscation and parent notification
 1st Offense: 5-day suspension and parent conference
 2nd Offense: 10-day suspension and parent conference with superintendent's designee
 3rd Offense: Suspension pending hearing by the District Disciplinary Review Board for possible long-term suspension or removal from transportation services
4. Smoking and/or Possession of Tobacco Products: Using or possessing any tobacco product, paraphernalia, or similar substance.
 1st Offense: 5-day suspension and parent conference
 2nd Offense: 10-day suspension and parent conference with superintendent's designee
 3rd Offense: Suspension pending hearing by the District Disciplinary Review Board for possible long-term suspension or removal from transportation services
5. Swearing and/or Vulgar Actions or Language (At Any Person): Using language that is offensive to the general standard of the community (includes using words, pictures, racial and sexual slurs, and/or gestures).
 1st Offense: 5-day suspension and parent conference
 2nd Offense: 10-day suspension and parent conference with superintendent's designee
 3rd Offense: Suspension pending hearing by the District Disciplinary Review Board for long-term suspension or removal from transportation services

The following behaviors will result in referrals to the appropriate building administrator:

6. Alcoholic Beverages/Illegal Drugs: Follow school district policy, state/federal laws, and "Codes of Conduct" handbook guidelines.
7. Fireworks/Explosives: Follow school district policy, state/federal laws, and "Codes of Conduct" handbook guidelines.
8. Physical Assault/Fighting or Provoking Fight: Follow school district policy, state/federal laws, and "Codes of Conduct" handbook guidelines.
9. Threatening/Intimidation/Harassment (Sexual or Racial): Follow school district policy, state/federal laws, and "Codes of Conduct" handbook guidelines.

10. Weapons, Criminal Sexual Conduct, Arson, and Physical Assault Against School Personnel: Follow school district policy, state/federal laws, and "Codes of Conduct" handbook guidelines.

The dispatcher, Transportation Director, or administration reserves the right to skip disciplinary steps, if the situation warrants.

APPEAL PROCESS

Discipline cases of 10 days or less may be appealed to the Transportation Director or building administrator. The decision of the Director or appropriate building administrator is final. Suspensions of more than 10 days may be appealed to the Disciplinary Review Board. School administrators reserve the right to take other appropriate disciplinary action when deemed necessary or appropriate as per school policy.

BRIDGEPORT HIGH SCHOOL COURSE OFFERINGS FOR 2017 - 2018 SCHOOL YEAR

ADVISORY

Subject Code: ELE

One-semester course, 0.5 credits

Grades: 9th - 12th

Core Academic Course: no"

Advisory is a 40-minute class at the beginning of the day. Students are placed with their grade level and keep the same advisory teacher for four years of high school. Advisory is the time for school activities, for assemblies, homework, and quiet reading time. Students may receive tutoring and attend clubs during advisory.

INTRODUCTION TO ALGEBRA 1

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: yes"

Introduction to Algebra 1 is a transitional course between Middle School Math and high school Algebra 1. Students will get review and reinforcement of computational skills, operations with signed integers and fractions, solving of linear equations, overview of different functions and their graphs. Emphasis is placed on using mathematical reasoning and solving applied problems.

ALGEBRA 1

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th - 12

Core Academic Course: yes"

Algebra I provides a formal development of the algebraic skills and concepts necessary for students to succeed in advanced courses. Content involves understanding, writing, solving, and graphing linear and quadratic equations—including systems of two linear equations and inequalities with two unknowns. Quadratic equations are solved by factoring, by completing the square, by using graphs, or by applying the quadratic formula. Students will become proficient with operations on monomial and polynomial expressions. Students are introduced to rational expressions and use their factoring skills to simplify and compute expressions

ALGEBRA 2

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th - 12

Core Academic Course: yes"

This course is designed to build on algebraic and geometric concepts. It develops advanced algebra skills such as advanced polynomials, imaginary and complex numbers, rational equations, logarithmic and exponential functions, conic functions, Inverse functions, function composition, and data analysis. The content of this course are important for students' success on both the ACT and college mathematics entrance exams. Students who complete Algebra II should take Pre-Calculus next.

AP LANGUAGE AND COMPOSITION 11

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th - 12

Core Academic Course: yes"

The AP English Language and Composition course aligns to an introductory college-level rhetoric and writing curriculum, which requires students to develop evidence-based analytic and argumentative essays that proceed through several stages or drafts. Students evaluate, synthesize, and cite research to support their arguments. Throughout the course, students develop a personal style by making appropriate grammatical choices. Additionally, students read and analyze the rhetorical elements and their effects in non-fiction texts, including graphic images as forms of text, from many disciplines and historical periods.

AP ENGLISH LITERATURE 12

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: yes"

AP Literature is designed for students who excel in language arts and plan to take the Advanced Placement exam. This course provides an excellent foundation for post-secondary education and career pursuits. Students will focus on the intense study and analysis of literature and refine their writing through vast opportunities for revision

ART

Subject Code: FA

One-semester course, 0.5 credits

Grades: 9th - 12th

Core Academic Course: yes"

Visual Art is a studio oriented course, including exploration in 2D and 3D design. Projects may include, but not limited to; drawing, painting, sculpture, weaving, commercial arts, art appreciation, art history and literacy. This class is an essential part of your daily learning. Art frames our experiences of the world, serves as vehicles for personal expression & enhances exploration of all curriculum's. Our students have experiences by using a wide variety of materials & techniques that cover art history, & Elements/Principles of Design following the Michigan Standards & Benchmarks.

BAND

Subject Code: FA

One-semester course, 0.5 credits

Grades: 9th - 12th

Core Academic Course: yes"

Band is an elective course designed to provide students an opportunity to perform on a variety of musical instruments. Students will work closely with classmates to prepare music for concert band, marching band, pep band, and small ensembles. Public performances are part of the course. Students also will learn music theory skills.

BAY ARENAC

Subject Code: VOC

Two-semester course, 3.0 credits

Grades: 11th - 12th

Core Academic Course: no"

Career program offered through Bay Arenac Career Complex. Students can chose from a variety of trades and career tracks of their interest. Students attend 3 hours a day in the afternoon. They can earn vocational credits as well as CTE and credits in several core subjects depending on the program.

BIOLOGY

Subject Code: SCI

Two-semester course, 1.0 credit

Grades: 10th

Core Academic Course: yes"

Students will investigate biological systems at the molecular, cellular, and microbiological level. Hands-on laboratory exercises will be provided to assist students in their understanding of biological themes. Projects and reading assignments may be required with each unit of instruction.

CHEMISTRY

Subject Code: SCI

Two-semester course, 1.0 credit

Grades: 11th

Core Academic Course: yes"

"Chemistry is the branch of science that studies the composition, properties, and interactions of matter. Topics include: scientific measurement, atomic structure, importance of electrons, periodic table, bonding, chemical names and formulas, quantities, and reactions. Classwork is a combination of reading, video lecture, textbook problems, and laboratory experiments. Good study habits and math skills are critical to success.

CHINESE

Subject Code: FL

Two-semester course, 1.0 credit

Grades: 11th

Core Academic Course: no"

Students will be continuing to enhance their Chinese vocabulary in Chinese 2. They will learn an additional 100-150 characters, which will total their Chinese vocabulary to 200-300 words. Topics that will be covered in the class: Time and Dates, Daily Items,

School Classes/Supplies, Extra-curricular activities, etc. The class will focus on listening, speaking, reading, and writing in Mandarin Chinese (Simplified).

COMPUTER APPL1

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

Computers I is an elective course designed to give students a better understanding of the applications of computers. Various computer programs will be studied in detail. Students will apply their knowledge by creating websites and computer programs.

COMPUTER APPL2

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

Computers II is an elective course designed for students who have already been successful in Computers I. Computer applications will be studied in greater detail. Students will complete large-scale projects, including design and upkeep of the school website and computer game design and programming.

CREATIVE WRITING

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: no"

Students will read published writing as a model, then incorporate their impressions and personal life experiences to compose their own writing projects. They will be encouraged to write about topics that engage their interest as they practice using the writing process throughout the course.

CURRENT EVENTS

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

This course teaches students to follow the major issues of the day and understand their social, political, and economic importance. The class will follow the daily news and their historical development, tracing the roots and consequences of events and their impact on the community. Students are expected to learn how to make connections between current events and history, and encourage them to become informed citizens. Students will write and present papers on selected current topics.

DUAL ENROLLMENT

Subject Code: none

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

Dual Enrollment program allows students to enroll in Delta Community College and take academic courses for college credit or personal enrichment. Students select courses from the catalogue and go through the typical enrollment process. Students schedule classes either in the evening or during school in which case they receive permission attend Delta college during certain hours. Earned credits may be transferred onto their high school transcript.

E2020

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 12th

Core Academic Course: no

Prerequisite: administrator recommendation, or/and IEP"

E2020 is a software by Edgenuity which may be assigned to students for credit recovery, as an instructional supplement, or as a primary method of instruction for students who may not be achieving success in a traditional classroom setting. The courses completed through E2020 and the grades earned are manually input into the student's transcript by the guidance department. Students may receive credit for a specific course taken on E2020 only upon completion of the required content and earning a grade. All core courses found in the course offering book can be taken through our E2020 program.

ECONOMICS

Subject Code: SS

One-semester course, 0.5 credit

Grades: 9th -12th

Core Academic Course: yes

This one-semester required course builds economic literacy in students. The overarching problem of scarcity, unlimited human wants pursuing limited resources, is a focal point of the course. Students deepen their prior knowledge of basic economic concepts and apply them to national and international economic systems and problems as a whole.

ENGLISH 9

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th

Core Academic Course: yes

English 9 is designed to provide students with a strong background in various literary genre and writing formats. This course emphasizes short stories, fiction, poetry, Shakespearean drama and film analysis, focusing on the themes and essential questions connected to coming of age and courage.

ENGLISH 10

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 10th

Core Academic Course: yes

We will be working with many important concepts and strategies that relate to reading, writing, literature, and communication. We'll be expanding much of what you learned in English 9. We'll focus on a variety of texts focusing on cultural identity and world literature. We'll use a variety of close reading and writing strategies to prepare you for next year's SAT as well as getting you on track to being college-bound.

ENGLISH 11

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 11th

Core Academic Course: yes

English 11 Literature and Composition is an integrated English course that utilizes the Springboard framework and is aligned with the Common Core Standards. It is a study of language, literature, composition, and oral communication with a focus on exploring characterization across universal themes, such as the American Dream, and a wide variety of genres. Students use literary interpretation, analysis, comparisons, and evaluation to read and respond to representative works of historical or cultural significance appropriate for Grade 11.

ENGLISH 12

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 12th

Core Academic Course: yes

This course includes a review of grammar skills, the teaching of intermediate composition skills, and an examination of various literary genres that include the short story, poetry, drama, non-fiction, and the novel. We will study how society changes focus from medieval times to 17th and 18th centuries to modern times. Emphasis in both semesters will be placed on vocabulary development, composition skills, critical reading, and critical writing skills.

GMCA CORE

Subject Code: VOC

One-semester course, 1.0 credit

Grades: 11th and 12th

Core Academic Course: no

Prerequisite: administrator recommendation."

GMCA Core is a two-hour block offered during 1st semester. It is a pre-requisite for career courses offered by Greater Michigan Construction Academy during the second semester. The Core includes safety training, historical development of the career, overview of equipment and skills.

INTRO TO ENGINEERING DESIGN 1

Subject Code: ELE

Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: no

Students dig deep into the engineering design process, applying math, science, and engineering standards to hands-on projects. They work both individually and in teams to design solutions to a variety of problems using 3D modeling software, and use an engineering notebook to document their work.

INTRO TO ENGINEERING DESIGN 2 /

PRINCIPLES OF ENGINEERING

Subject Code: ELE

Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: no

Through problems that engage and challenge, students explore a broad range of engineering topics, including mechanisms, the strength of structures and materials, and automation. Students develop skills in problem solving, research, and design while learning strategies for design process documentation, collaboration, and presentation.

GEOMETRY

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 11th

Core Academic Course: yes

Geometry: This course is designed to emphasize the study of the properties and applications of common geometric figures in two and three dimensions. It includes the study of transformations, right triangle trigonometry, and using logic to justify personal reasoning and critique the reasoning of others. Core math practices and their real-world applications are stressed.

GOVERNMENT

Subject Code: SS

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: yes

This one-semester course deepens students' knowledge of government, with a particular focus on national, state, and local government in America. Through discussion and writing, they practice making reasoned decisions about matters of public policy.

HEALTH

Subject Code: PE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: yes

Health is a required course that emphasizes the practical application of knowledge to healthful daily living. The units of study will include Unit 1- Personal Health and Wellness, Unit 2- Social, Emotional and Mental Health, Unit 3- Nutrition and Physical Activity, Unit 4- Substance Abuse Unit 5- Safety & CPR-American Red Cross, Unit 6- Reproductive Health, Unit 7- Independent Living. Using personal assessments, role playing, problem solving and many hands-on activities students learn and develop wise decision-making skills with the goal of extending one's life expectancy.

LIFE SKILLS

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no

Prerequisite: IEP and teacher recommendation"

The goal for each student in the Life Skills class is the successful application of independent living skills and work skills in his or her community. The Life Skills class has been created to teach non-diploma Special Needs students, the job of daily life and living within their community.

MODIFIED ENGLISH

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Prerequisite: IEP

Description: This course emphasizes transition-based consumer and basic functional language art skills. Skills will include grammar, spelling, and writing. The students will learn skills that will functionally assist them with writing in the workplace, writing at home, and writing to be used in the community.

MODIFIED MATH

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Prerequisite: IEP

Description: Modified Math emphasizes transition-based consumer and basic math skills. Skill will include money/budgeting, time, patterns, measurement, and number concepts. The students will learn skills that will functionally assist them with math in the workplace, math at home, and math to be used out in the community.

MOD READING

Subject Code: ENG

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Prerequisite: IEP"

Description: This course is designed to improve fluency, vocabulary, and comprehension to assist the student in daily life.

Emphasis will focus on reading skills for home, the community, and employment.

MODIFIED SCIENCE

Subject Code: SCI

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Prerequisite: IEP

This science class is designed to give students a general background in physical science, life, science, and health & the human body. This course focuses on using science to make informed decisions about situations encountered in daily life and on the job.

MODIFIED SOCIAL STUDY

Subject Code: SS

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Prerequisite: IEP

Description: This class is designed to give students a general background in world geography, history, government, economics, and consumerism. Students will also practice interpreting tables, graphs, and charts. The emphasis will be on using this general knowledge to make informed decisions in daily life.

NEWSPAPER

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th-12th

Core Academic Course: no

This newspaper course is designed to give students a basic understanding of journalism and newspaper writing techniques.

Students will write, edit, and layout issues of the school newspaper, both in print and in an online version as well as submit various news articles to local community newspapers. Students in this course do all the work for publication of each issue of the paper. The course will also require some after school deadlines as well as some out-of-school time for news coverage.

PERSONAL FINANCE

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Personal Finance includes topics such as: goal setting, budgeting, taxes, writing checks, purchasing a car and home, insurance, investing in stocks and bonds. Class work will include textbook reading, questions and discussion, and an online program called MoneySkill. Senior math credit can be earned in this class so there are math problems included daily.

PHYSICAL EDUCATION

Subject Code: PE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: yes"

This class is designed to introduce the student to many aspects of physical education including participation in sports, introduction to the basics of strength training and conditioning program to fit their individual needs. Students participate in many activities that will improve their overall fitness, agility, coordination, speed, strength, and cardiovascular fitness. The units of study will include Unit 1- Pre Assessment- Presidential Physical Fitness Assessment, Unit 2- Soccer, Unit 3- Volleyball, Unit 4- Softball, Unit 5-Basketball, Unit 6- Badminton/ Tennis, Unit 7- Strength Training and cardiovascular fitness, Unit 8- Post Test

PHYSICAL SCIENCE

Subject Code: SCI

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes"

Physical Science covers basic introductory concepts for Physics and Chemistry. Physics concepts will be covered during 1st semester and Chemistry concepts will be covered during 2nd semester.

PHYSICS

Subject Code: SCI

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Physics is the study of how things work. The subjects covered are motion (Newton's laws, projectiles, collisions), energy(work, kinetic, potential), gravitation (planetary motion), waves (mechanical and electromagnetic), and electricity and magnetism. These concepts will be covered thoroughly, with activities and labs as well as with book work and reading.

PIANO

Subject Code: FA

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

Piano is an elective course designed to give students working knowledge of how to play the piano. Students will learn to play music individually and in small groups. Necessary skills and techniques will be studied, including music reading, correct playing posture, "lead sheets", and basic ear training. Students will also learn about a variety of composers for piano.

PRE CALC

Subject Code: MTH

Two-semester course, 1.0 credit

Grades: 9th-12th

Core Academic Course: yes

Pre-calculus is designed to get you ready to take calculus, either here or in college. You will be studying higher level functions (complex rationals, exponential, power), trigonometry (sine cosine, tangent and their identities), limits, and vectors. Each concept has a list of goals that will be assessed individually. Rubrics will be designed to assess student proficiency within each topic. You will also have a pre-exam, mid-exam, and post exam during the semester.

"PSYCHOLOGY

Subject Code: SS

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: NO

Students will learn the goals of psychology, related careers, and ways of helping people with problems. We will study topics such as development, perception, consciousness, personality, parenting styles, stress management, memory, learning, and end with abnormal behavior topics.

PUBLIC SPEAKING

Subject Code: ELE

Two-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: NO"

Introduction to Public Speaking course aimed at introducing students to the basic concepts of communication. It aims to make students not only better communicators, but better rhetoricians; people capable of using sound and ethical rhetoric and of analyzing other forms of communication for subtle usage of logos, ethos and pathos.

RECREATIONAL SPORTS

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

"Recreational Sports is a one-semester course which provides content and learning experiences in outdoor and indoor games and recreational activities, motor skills and movement concepts as they apply to physical activity, lifetime sports, wellness, and healthy lifestyle choices."

SAGINAW CAREER COMPLEX

Subject Code: VOC

Two-semester course, 3.0 credits

Grades: 11th - 12th

Core Academic Course: NO"

Career program offered through Saginaw Career Complex. Students can chose from a variety of trades and career tracks of their interest. Students attend 3 hours a day in the morning or afternoon. They can earn vocational credits as well as CTE and credits in several core subjects depending on the program.

SPANISH 1

Subject Code: FL

Two-semester course, 1.0 credit

Grades: 9th - 12th
Core Academic Course: NO"

Spanish 1 will provide the student with a general introduction to the Spanish language: sound system, pronunciation, functional vocabulary related to everyday life, cultural information and basic grammatical structures. Emphasis will be on the acquisition of four skills: listening, speaking, reading and limited writing. There are two main objectives to the course. Foremost is to give the students the ability to carry on a simple conversation. The second is to provide the students with instruction that teaches a basic understanding of Spanish culture, vocabulary, and grammatical concepts.

SPANISH 2

Subject Code: FL
Two-semester course, 1.0 credit

Grades: 9th - 12th

Core Academic Course: NO

Prerequisites: Spanish 1 or instructor approval upon completion of placement test."

Spanish 2 builds upon knowledge gained in Spanish 1. This course will also reinforce the skills learned in Spanish I: listening, speaking, reading and writing. Emphasis is on perfecting pronunciation, mastery of the basic grammatical structures, and increased communicative proficiency. Acquisition of functional vocabulary is expected. Students will be exposed to the past tenses, future, conditional and subjunctive mood. Students will be expected to apply them in their writing and speaking.

STUDENT MENTORING

Subject Code: ELE
One-semester course, 0.5 credit

Grades: 12th

Core Academic Course: no

Prerequisite: teacher recommendation"

"Student Mentoring is a course available to 12th graders who have already met all their academic requirements. This course is offered only on individual basis and is not for everyone. Selected students pair up with a teacher to shadow and learn about tasks, skills and responsibilities of an educator. The curriculum includes development of appropriate social skills, timeliness, accuracy, organization, and responsibility.

US HISTORY

Subject Code: SS
Two-semester course, 1.0 credit

Grades: 9th

Core Academic Course: YES

United States History covers the core concepts of U.S. history beginning with the dawn of the Industrial Revolution and concluding with present day issues. Due to the scope of both the textbook and the material being covered, this course will be a survey over the major events from the past, with current issues and skills as a secondary focus. The goal of the class is to provide students with the proper knowledge, perspective and investigative tools to comprehend, judge and make inferences about the past, present and future.

WORLD HISTORY

Subject Code: SS
Two-semester course, 1.0 credit

Grades: 10th

Core Academic Course: YES

The goal of this course in World History is to provide an awareness of how current events tie in with the historical past, as the class moves from the beginnings of civilization through the 20th century. Due to the scope of both the textbook and the material being covered (namely the history of the entire world); this course will be a survey over the major events of the past including: Ancient civilizations through the Middle Ages, the Renaissance, the French Revolution, the World Wars, and the Cold War. This course emphasizes historical investigation, discussion, projects, analysis and written expression.

WK BASED LRNING

Subject Code: ELE
One-semester course, 1.5 credit

Grades: 11th,12th

Core Academic Course: no

Prerequisite: IEP and teacher recommendation

Description: The Work Based Learning program offers supervised work experiences for students. Students of all abilities work in paid and non-paid jobs. Students learn various job skills, including how to apply for a job, the importance of dependability, and how to successfully interact with co-workers and employers. Assistance is provided, as needed, to help ensure success on the job and assist the student with job skills. Students learn self-confidence, financial responsibility and job skills as they become competent workers. This is a ½ day program provided through the Saginaw ISD. Students will be provided with transportation to and from their Work Based program.

Emotionally Impaired Program

Subject Code: Special Education

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: NO"

The purpose of Emotionally Impaired (EI) Program is to provide students having persistent behavior problems a self-contained setting for individualized instruction. Classes are taught through a blend of online learning and personal instruction. Students are taught self-monitoring and academic skills which allow them to complete graduation or certificate requirements. Students that show progress may attend mainstream classes and use other educational opportunities available at the school.

VARSITY SPORTS

Subject Code: PE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no"

"This course is offered primarily for students athletes who also practice daily and are participating in school athletics during season. This course offers development of skills and personal potential for student athletes interested in improving their performance or preparing for further competition at the upper collegiate level. Registration for this class is completed by the coach."

VOCATIONAL SKILLS

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: no

Prerequisite: IEP and teacher recommendation"

The goal for each student in the Vocational Skills class is to gain understanding about the world of employment and a variety of careers to explore, with the emphasis of employment skills specific to these careers. The class focuses on development of social skills, organization, accuracy, timeliness, and responsibility. The Vocational Skills class has been created to teach non-diploma Special Needs students the job of daily life and living within their community.

WEIGHT TRAINING

Subject Code: PE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: NO"

"This is an introductory course designed to help each student to improve muscular strength, gain knowledge and understanding of weight training theory and to develop a personalized weight training program. This course will help students to understand basic anatomy and application of exercise physiology and the benefits of strength training.

YEARBOOK

Subject Code: ELE

One-semester course, 0.5 credit

Grades: 9th - 12th

Core Academic Course: NO

Yearbook is designed to provide students with the journalism skills and the ability to apply those skills to the actual production of the yearbook. Units of study include teamwork, responsibility, brainstorming, content, coverage, concept, reporting, writing, headlines, captions, editing, photography, typography, design, graphics, finances, yearbook campaigns, advertising and distribution.